



ADA UNIVERSITY

CREDIT TRANSFER MANUAL
Within Exchange Program

2021 – 2022 Academic Year

Table of Contents

Introduction	3
ADA University Credit Hours & Grading System	3
Permit to Study at an International Institution.....	5
Understanding the Transfer Process.....	5
Credit & Grade Equivalency Table.....	7
Country-by-Country Academic Summaries	17
AUSTRIA.....	17
BELGIUM.....	17
BULGARIA	18
CANADA	19
CHINA.....	20
CROATIA	21
ESTONIA.....	23
FRANCE	25
GEORGIA	28
GERMANY	29
GREECE.....	31
HUNGARY	31
INDIA	34
ISRAEL	35
ITALY	35
JAPAN	38
KAZAKHSTAN	40
LATVIA.....	42
LITHUANIA	45
MEXICO.....	47
NORTH MACEDONIA	48
PAKISTAN.....	49
POLAND.....	51
PORTUGAL	52
ROMANIA.....	53
RUSSIA	53
SPAIN.....	55
SWITZERLAND	56
THE CZECH REPUBLIC.....	58
THE REPUBLIC OF KOREA	60
THE UNITED KINGDOM.....	64
THE UNITED STATES OF AMERICA.....	67
TURKEY	72
UKRAINE.....	82

Introduction

The Credit Transfer Manual has been developed to provide support to students who are planning to study at another international institution within exchange program and involved departments throughout the host university selection and credit transfer process. This manual contains extracts from ADA University Academic Catalogue 2020-201, transfer process after completing the exchange program, comprehensive table reflecting credit & grade equivalency between ADA University and partner universities, academic summaries provided by partner universities regarding their grading and credit system.

ADA University Credit Hours & Grading System

ADA University uses the European Credit Transfer and Accumulation System (ECTS) to define a semester credit hour. ECTS credits express the volume of learning based on defined learning outcomes and associated workload.

At ADA University, 1 credit corresponds to 30 hours of work in a semester. Workload is an estimation of the time an individual typically needs to complete all learning activities such as lectures, seminars, projects, practical work, internship, and individual study required to achieve the defined learning outcomes in formal learning environments.

ADA University uses a formula to calculate, record, and interpret the amount of earned academic or training credits that students accumulate toward completion of certificates, diplomas, degrees, and other qualifications. In most cases, earned credits are identified by the term “credit hours” or “credit units.” Several important points need to be understood about credit:

Credit hours or units represent a mathematical summarization of all work completed and are different from actual classroom contact or instructional hours.

Registered student status is usually defined as being enrolled in each semester or quarter for a specified minimum number of credit hours, which are assigned for any type of study recognized and required by the faculty.

Semester Calendar Credit Hours

Fall and Spring Semesters include 15 weeks of instruction, while Summer Term includes 6 weeks of instruction.

The actual amount of academic work that goes into a single semester credit hour is often calculated as follows, in relation to astronomical hours:

- One credit hour represents 25 minutes of scheduled class time per week. Hence, one credit hour is equivalent to at least 6 hours and 15 minutes of class time per semester.

Most courses are awarded 6 credit hours. This represents 150 minutes of scheduled class time per week and a total of 37.5 hours of class time over a semester.

Research, internships, independent studies, labs, and other academic work leading to the award of academic credit, at a minimum, should clearly state learning outcomes and workload expectations that meet the standards set forth above.

Workload of Undergraduate Degree Programs

A typical bachelor's degree Program of Study on a semester calendar requires at least 240 credit hours to be earned by the student. This roughly translates into 40 courses, depending on the student's program of study. Normal full-time registration is usually 30 credit hours per semester or 60 credit hours per academic year.

Workload of Graduate Degree Programs

A typical master's program requires at least 90 credit hours, except for MBA program that requires 70 credit hours, including research thesis or project such as capstone. This roughly translates into 12 courses and a capstone or master thesis experience, depending on the student's program of study.

Grading System

Grades Calculated in Grade Point Average

LETTER GRADE	GRADE POINTS	GRADE SCALE PERCENTAGE	GRADE NAME
A	4.00	94-100	Excellent
A-	3.67	90-93	
B+	3.33	87-89	Good
B	3.00	83-86	
B-	2.67	80-82	
C+	2.33	77-79	Satisfactory
C	2.00	73-76	
C-	1.67	70-72	
D+	1.33	67-69	Poor
D	1.00	60-66	
F	0.00	00-59	Fail -Academic
FX	0.00	00	Fail -Administrative
N	-	-	No grade or invalid grade submitted

Permit to Study at an International Institution

Students who wish to study abroad at a foreign University in partnership with ADA University must receive prior approval from their academic unit. Students attending such study abroad programs are strongly encouraged to take the courses in English. In exceptional cases where the courses in English are not available, students may take course(s) in another language upon the approval of academic unit and if they meet the language requirement of receiving institution.

Undergraduate students, at the time of application for study abroad must complete the first 60 credits in residence and have minimum 2.50 Cumulative GPA at ADA University. Also, students must be in-residence at ADA University during their final semester. Permit to Study Abroad may not be issued during these periods of undergraduate student's tenure at ADA University.

Graduate students, at the time of application for study abroad must complete the first 18 credits in residence and have minimum 3.00 Cumulative GPA at ADA University. Also, students must be in-residence at ADA University during their final semester. Permit to Study Abroad may not be issued during these periods of the graduate student's tenure at ADA University. The number of credits approved for transfer from an international institution requires advanced approval from the academic unit.

Undergraduate students will be allowed to transfer up to 30 credits. Graduate students will be allowed to transfer up to 18 credits from study abroad. Grades for courses taken during a Permit to Study Abroad are recorded on the ADA University transcript but are not computed in the cumulative GPA, though they will count in the total number of credits needed for graduation. These credits and courses will be shown as coming from another named institution of higher education on the student transcript. If a transferred course is major core and/or technical elective course, it will be recorded with the course code of its equivalent at ADA University. If a transferred course is a free elective course, the course subject will be recorded as EXCH and the course number will be indicated as 2xxx, 3xxx, 4xxx for undergraduate students, 5xxx, 6xxx for graduate students in accordance with their study year at ADA University. Grades for transfer courses will appear as TA, TA-, TB+, TB, TB-, TC+, and TC on the ADA University transcript.

If the transferred grade received is below "C" for undergraduate students and "B-" for graduate students, credits for such courses will not be transferred and counted in the total number of credits needed for graduation. However, students must meet GPA requirements for individual courses taken at other institutions as required for electives or major or minor courses. Students are not allowed to retake any failed courses at another institution.


Understanding the Transfer Process

In order to transfer the credits earned at host Universities, a student should fill out the Credit Transfer Form in consultation with an academic advisor assigned to the relevant program and submit to the Office of Student Records and Registration.

Some tips to fill the form correctly:

Student should fill out the “course code”, “course name”, “credits” and “grade” for the Transferred courses, indicate the “course code” and “course name” of the equivalent courses at ADA University. However, keep the blank “credits” and “grade” parts of ADA University equivalent side, it should be calculated and filled by the Office of Student Records and Registration.

Credit Transfer Form:



Credit Transfer Form

Student Name		Student ID	
Term		Program	

<input type="checkbox"/> Transfer Student <input type="checkbox"/> Outgoing Exchange Student	<i>Name of the institution from which courses are transferred:</i>	<input type="checkbox"/> Local Student <input type="checkbox"/> International Student	<i>Name of previous major:</i>
---	--	--	--------------------------------

Transferred Courses					ADA University equivalents			
	Course Code	Course Name	Credits	Grade	Course Code	Course Name	Grade	Credits
1								
2								
3								
4								
5								
6								
7								

Equivalency of courses approved by:		Signature	Date	Equivalency of credits & grades approved by:		Signature	Date
Academic Advisor				Office of Student Records			
Dean							

☐ Official transcript should be attached to this form

The Form is available on ADA University webpage at the link of https://www.ada.edu.az/frq-content/plugins/policies_x1/entry/20200720135656_42016500.pdf

The transfer of credits will not be possible until a student submits hard copy of official transcript before the end of withdrawal period. Therefore, original transcript should be attached to the Credit Transfer Form. The transfer process is completed after approved courses are recorded on the student’s transcript by the Office of Student Records and Registration.

Credit & Grade Equivalency Table

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Austria	University of Salzburg	Equally Transferable Credits		1 - A 2 - B 3 - C	A B C	
Belgium	EPHEC University College	Equally Transferable Credits		18 - 20 - A 17 - 17.9 - A 15 - 16.9 - B 14 - 15 - C 12 - 13.9 - D	A A B B- C	
Bulgaria	"Angel Kanchev" the University of Ruse	Equally Transferable Credits		6 - A 5 - B 4 - C	A B C	
Bulgaria	Varna Free University	Equally Transferable Credits		6 - Excellent 5 - Very Good 4 - Good	A B C	
Canada	University of Waterloo	0.5	6	90-100 - A+ 85-89 - A 80-84 - A- 77-79 - B+ 73-76 - B	A B+ B C+ C	
China	Capital Normal University	2 6 8	1 3 4	96-100 - A 90-95 - A- 85-89 - B 80-84 - B- 75-79 - C 70-74 - C-	A A- B B- C C (only 73,74)	If a student gets C- for a course with 73,74, the course will be transferred on the condition that he/she provides document showing point grade.
China	East China Normal University	3 4	6 8	90-100 - A 80-89 - B 70-79 - C	A B C	
Croatia	University of Split	Equally Transferable Credits		5 - Excellent 4 - Very Good 3 - Good	A B C	
Croatia	Zagreb School of Economics and Management (ZSEM)	Equally Transferable Credits		5 - Excellent 4 - Very Good 3 - Good	A B C	
Estonia	Tallinn University of Technology	Equally Transferable Credits		5 - A 4 - B 3 - C	A B C	

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Estonia	University of Tartu	Equally Transferable Credits		A B C D	A B B- C	
France	Audencia Business School	Equally Transferable Credits		16.00-20.00 - A 14.00-15.99 - B 13.00-13.99 - C 12.00-12.99 - D	A B B- C	ECTS grades are transferred.
France	CEFAM	3	6	93-100 - A 89-92 - A- 86-88 - B+ 83-85 - B 79-82 - B- 76-78 - C+ 73-75 - C	A A- B+ B B- C+ C	
France	ICD International Business School	Equally Transferable Credits		19.1-20 - A 18-19 - A- 16.4-17.9 - B+ 14.8-16.3 - B 13.2-14.7 - B- 11.6-13.1 - C+ 10-11.5 - C	A A- B+ B B- C+ C	
France	IESEG School of Management	Equally Transferable Credits		16.00-20.00 - A 14.00-15.99 - B 12.00-13.99 - C 11.00-11.99 - D	A B B- C	ECTS grades are transferred.
France	Sciences Po Lille	Equally Transferable Credits		16-20 - A 14-15 - B 12-13 - C 11 - D	A B B- C	
France	Université Catholique de Lille	Equally Transferable Credits		A B C D	A B B- C	
Georgia	Caucasus University	Equally Transferable Credits		91-100 - A 81-90 - B 71-80 - C	A B C	
Germany	Humboldt University of Berlin	Equally Transferable Credits		1-1.5 - A 1.6-2 - B 2.1-3 - C	A B C	
Germany	Martin Luther University Halle-Wittenberg	Equally Transferable Credits		1-1.7 - A 2 - B 2.5 - C	A B C	
Greece	University of West Attica	Equally Transferable Credits		Equally Transferable Grades		ECTS Credits & Grades are transferred.

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Hungary	Corvinus University of Budapest	Equally Transferable Credits		5 - A 4 - B 3 - C	A B C	
Hungary	Eotvos Lorand University	Equally Transferable Credits		5 - Excellent 4 - Good 3 - Satisfactory	A B C	
Hungary	National University of Public Service	Equally Transferable Credits		5 - A 4 - B 3 - C	A B C	
Hungary	University of Debrecen	Equally Transferable Credits		5 - Excellent 4 - Good 3 - Satisfactory	A B C	
Hungary	University of Pecs	Equally Transferable Credits		5 - Excellent 4 - Good 3 - Average	A B C	
India	University of Sharda	Equally Transferable Credits		10 - O 9 - A+ 8 - A 7 - B+	A A- B C	
Israel	Tel-Aviv University	1 2 3	2 4 6	95-100 - Excellent 85-94 - Very Good 75-84 - Good 65-74 - Fairly Good	94-100 - A 90-93 - A- 87-89 - B+ 83-86 - B 80-82 - B- 77-79 - C+ 73-76 - C	
Italy	Ca'Foscari University of Venice	Equally Transferable Credits		30 lode 30 29 28 27 26 25 24 23 22	A A A A- A- B+ B B- C+ C	Transferred grades are calculated based on mathematical proportion considering C (73) as a passing grade.
Italy	University of Bologna	Equally Transferable Credits		30 lode 30 29 28 27 26 25 24 23 22	A A A A- A- B+ B B- C+ C	Transferred grades are calculated based on mathematical proportion considering C (73) as a passing grade.

Country	University	Credits at Host University		Credits at ADA	Grades at Host University	Grades at ADA	Notes
Italy	University of Trento	Equally Transferable Credits			30 lode 30 29 28 27 26 25 24 23 22	A A A A- A- B+ B B- C+ C	Transferred grades are calculated based on mathematical proportion considering C (73) as a passing grade.
Italy	University of Verona	Equally Transferable Credits			30 lode 30 29 28 27 26 25 24 23 22	A A A A- A- B+ B B- C+ C	Transferred grades are calculated based on mathematical proportion considering C (73) as a passing grade.
Japan	Ritsumeikan Asia Pacific University	2 4	4 8		90-100 - A+ 80-89 - A 70-79 - B	A B C	
Japan	University of Tsukuba	1 2 3 4	2 4 6 8		90-100-4.3 - A+ 80-89-4 - A 70-79-3 - B	A B C	
Japan	Yamanashi Gakuin University	1 3	2 6		90-100-4 - A 80-89-3 - B 70-79-2 - C	A B C	
Kazakhstan	Almaty Management University	Equally Transferable Credits			A B C D	A B B- C	ECTS Credits are transferred.
Kazakhstan	Kazakh-British Technical University	Equally Transferable Credits			Equally Transferable Grades		
Latvia	Stockholm School of Economics in Riga	1 2 3 4 5 etc.	1.5 3 4.5 6 7.5 etc.		A B C D	A B B- C	
Latvia	University of Latvia	1 2 3 4 5 etc.	1.5 3 4.5 6 7.5 etc.		9-10 - A 8 - B 7 - C	A B C	

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Latvia	RISEBA University of Applied Sciences	1 2 3 4 5 etc.	1.5 3 4.5 6 7.5 etc.	96-100 - 10 - A 90-95 - 9 - A 80-89 - 8 - B 70-79 - 7 - C	A A B C	
Lithuania	Kaunas University of Technology	Equally Transferable Credits		10 9 8 7	A A- B C	
Lithuania	Mykolas Romoris University	Equally Transferable Credits		10 9 8 7	A A- B C	
Lithuania	Vytautas Magnus University	Equally Transferable Credits		10 9 8 7	A A- B C	
Mexico	Universidad de las Américas	Equally Transferable Credits		10 9 - 9.9 8 - 8.9 7 - 7.5	A A- B C	
North Macedonia	University of Information Science and Technology "St. Paul the Apostle"	Equally Transferable Credits		91-100 - 10 - A 81- 90 - 9 - B 71-80 - 8 - C	A B C	
Pakistan	Lahore University of Management Sciences (LUMS)	3 4	6 8	A+ A A- B+ B B- C+ C	A A A- B+ B B- C+ C	
Pakistan	IQRA National University	3 4	6 8	4.0 - A 3.5 - B+ 3.0 - B 2.5 - C+ 2.0 - C	A B+ B C+ C	

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Poland	Kozminski University	Equally Transferable Credits		92-100-5 - A 84-91-4.5 - B 76-83-4 - C 68-75-3.5 - D	A B B- C (only 73,74,75)	If a student gets D for a course with 73, 74, 75, the course will be transferred on the condition that he/she provides document showing point grade.
Portugal	ISCTE Business School	Equally Transferable Credits		A B C D	A B B- C	ECTS Credits and grades are transferred.
Romania	SNSPA (National University of Political Studies and Public Administration)	Equally Transferable Credits		10 9 8 7	A A- B C	
Russia	Innopolis University	Equally Transferable Credits		A - Excellent B - Good C - Satisfactory	A B C	
Russia	ITMO (Information Technologies, Mechanics and Optics) University	Equally Transferable Credits		5 - A 4 - B 4 - C 3 - D	A B B- C	
Russia	MGIMO (Moscow State Institute of International Relations) University	Equally Transferable Credits		90-100 - 5 - A 82-89 - 4 - B 75-81 - 4 - C 67-74 - 3 - D	A B B- C (only 73,74)	If a student gets D for a course with 73, 74, the course will be transferred on the condition that he/she provides document showing point grade.
Spain	University of Zaragoza	Equally Transferable Credits		Distinction - A+ 9-10 - A 8-8.9 - B 7-7.9 - C	A A B C	

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Switzerland	University of Basel	Equally Transferable Credits		6 5.5 5 4.5	A B B- C	
Switzerland	University of Geneva	Equally Transferable Credits		5.25-6 - A 4.75-5 - B 4.5 - C 4.25 - D	A B B- C	
The Czech Republic	Masaryk University	Equally Transferable Credits		1 - A 1.5 - B 2 - C 2.5 - D	A B B- C	Equivalent grade of P and Z is P or A. look at Credit Transfer Manual
The Czech Republic	University of Economics, Prague	Equally Transferable Credits		90-100 - 1 75-89 - 2 60-74 - 3	A B C (only 73, 74)	If a student gets 3 for a course with 73, 74, the course will be transferred on the condition that he/she provides document showing point grade.
The Republic of Korea	Chung-Ang University	2 3	4 6	95-100 - 4.5 - A+ 90-94 - 4.0 - A 85-89 - 3.5 - B+ 80-84 - 3.0 - B 75-79 - 2.5 - C+ 70-74 - 2.0 - C	A A B+ B C+ C	If a student gets C for a course with 73, 74, the course will be transferred on the condition that he/she provides document showing point grade.
The Republic of Korea	Hankuk University of Foreign Studies	2 3	4 6	96-100 - A+ 91-95 - A0 86-90 - B+ 81-85 - B0 76-80 - C+ 71-75 - C0	A A B+ B C+ C	If a student gets C0 for a course with 73, 74, 75, the course will be transferred on the condition that he/she provides document showing point grade.

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
The Republic of Korea	Inha University	2 3	4 6	4.5 - A+ 4 - A0 3.5 - B+ 3 - B0 2.5 - C+ 2 - C0	A A B+ B C+ C	
The Republic of Korea	KAIST (Korea Advanced Institute of Science and Technology)	2 3	4 6	4.3 - A+ 4 - A0 3.7 - A- 3.3 - B+ 3 - B0 2.7 - B- 2.3 - C+ 2 - C0	A A A- B+ B B- C+ C	
The Republic of Korea	Keimyung University	1 2 3	2 4 6	99.99 - 4.5 - A+ 94.99 - 4 - A0 89.99 - 3.5 - B+ 84.99 - 3 - B0 79.99 - 2.5 - C+ 74.99 - 2 - C0	A A B+ B C+ C	
The Republic of Korea	Soongsil University	2 3	4 6	97-100 - 4.5 - A+ 94-96 - 4.3 - A0 90-93 - 4.0 - A- 87-89 - 3.5 - B+ 84-86 - 3.3 - B0 80-83 - 3.0 - B- 77-79 - 2.5 - C+ 74-76 - 2.3 - C0	A A A- B+ B B- C+ C	
The United Kingdom	Aberystwyth University	20 10	10 5	70 - 100 % 60 - 69 % 50 - 59 %	A B C	ECTS Credits are transferred.
The United Kingdom	University of Glasgow	20 10	10 5	18-22 - A 15-17 - B 12-14 - C	A B C	ECTS Credits are transferred.
The United States of America	American University	3	6	Equally Transferable Grades		
The United States of America	Michigan State University	3 4	6 8	4 3.5 3 2.5 2.0	A B+ B C+ C	
The United States of America	Texas A&M International University	3 4	6 8	A - 90-100 B - 80-89 C - 70-79	A B C	
The United States of America	The George Washington University	3 4	6 8	Equally Transferable Grades		

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
The United States of America	University of Central Florida	3	6	Equally Transferable Grades		
The United States of America	University of Mary Washington	3 4	6 8	Equally Transferable Grades		
The United States of America	University of Houston	3 4	6 8	Equally Transferable Grades		
Turkey	Abdullah Gül University	Equally Transferable Credits		Equally Transferable Grades		ECTS Credits are transferred.
Turkey	Altınbaş University	Equally Transferable Credits		AA BA BB CB CC	A B+ B C+ C	
Turkey	Beykent University	Equally Transferable Credits		90-100 - AA 85-89 - BA 80-84 - BB 75-79 - CB 70-74 - CC	A B+ B C+ C (only 73, 74)	If a student gets CC for a course with 73,74, the course will be transferred on the condition that he/she provides document showing point grade.
Turkey	Haliç University	Equally Transferable Credits		90 - 100 - AA 80 - 89 - BA 70 - 79 - BB	A B C	
Turkey	Istanbul Aydın University	Equally Transferable Credits		90-100 - AA 85-89 - BA 80-84 - BB 75-79 - CB 70-74 - CC	A B+ B C+ C	
Turkey	Istanbul Bilgi University	Equally Transferable Credits		4.00 - A 3.70 - A- 3.30 - B+ 3.00 - B 2.70 - B- 2.30 - C+ 2.00 - C	A A- B+ B B- C+ C	

Country	University	Credits at Host University	Credits at ADA	Grades at Host University	Grades at ADA	Notes
Turkey	Istanbul Gelisim University	Equally Transferable Credits		90 - 100 - AA - A 85-89 - BA - B 75-84 - BB - C 65-74 - CB - D	A B B- C (only 73,74)	If a student gets D for a course with 73,74, the course will be transferred on the condition that he/she provides document showing point grade.
Turkey	Istanbul Şehir University	Equally Transferable Credits		4.1 - A+ 4.00 - A 3.70 - A- 3.30 - B+ 3.00 - B 2.70 - B- 2.30 - C+ 2.00 - C	A A A- B+ B B- C+ C	ECTS Credits are transferred.
Turkey	Kadir Has University	Equally Transferable Credits		4.00 - AA 3.50 - BA 3.00 - BB 2.50 - CB 2.00 - CC	A B+ B C+ C	
Turkey	Koç University	Equally Transferable Credits		4.3 - A+ 4.00 - A 3.70 - A- 3.30 - B+ 3.00 - B 2.70 - B- 2.30 - C+ 2.00 - C	A A A- B+ B B- C+ C	ECTS Credits are transferred.
Turkey	Middle East Technical University	Equally Transferable Credits		4.00 - AA 3.5 - BA 3.00 - BB 2.5 - CB 2.00 - CC	A B+ B C+ C	ECTS Credits are transferred.
Turkey	Ondokuz Mayis University	Equally Transferable Credits		4.00 - AA 3.5 - BA 3.00 - BB 2.5 - CB 2.00 - CC	A B+ B C+ C	ECTS Credits are transferred.
Ukraine	V. N. Karazin Kharkiv National University	Equally Transferable Credits		91-100 - A 81-90 - B 71-80 - C	A B C	

Country-by-Country Academic Summaries

AUSTRIA

University of Salzburg

Academic Notes

The bachelor's program comprises 6 semesters of study and requires 180 ECTS credits for completion. The degree program consists of 126 ECTS credits of mandatory courses, 12 ECTS credits of internship work, 6 ECTS credits are apportioned to the bachelor's thesis and 36 ECTS credits to free electives. The master's program comprises 120 ECTS credits and requires 4 semesters of study.

One ECTS credit equals 25 hours of academic work.

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

Grading System

Austrian Denomination	English Translation	ECTS Grade
Sehr gut (1)	Excellent	A
Gut (2)	Good	B
Befriedigend (3)	Satisfactory	C
Genügend (4)	Sufficient	D,E
Nicht genügend (5)	Fail	FX,F

BELGIUM

EPHEC University College

Academic Notes

EPHEC University College uses ECTS. Workload of one credit is 25 hours in total.

Class time of one credit hour: 5 credits - 5 ECTS has usually 2 contact hours per week.

Semester credit hours for bachelor and master's degree programs: 30 ECTS (most courses are 5 ECTS).

Grading System

EPHEC Mark	ECTS Grade	Skills
18/20 +	A	Outstanding
17/20 – 17.9/20	A	Excellent
15/20 – 16.9/20	B	Very good
14/20 – 15/20	C	Good

12/20 – 13.9/20	D	Fairly good
11/20 – 11.9/20	E	Sufficient/fair
10/20 – 10.9/20	E	Pass mark
8/20 – 9.9/20	F	Poor
Under 8/20	FX	Very poor

BULGARIA

“Angel Kanchev” the University of Ruse

Academic Notes

The European Credit Transfer and Accumulation System (ECTS) was introduced in Ruse University in the beginning of 2005/2006 academic year. The underlying condition in the methodology applied is that the full-time course of study in a given academic subject is determined as the sum total of contact hours, self-study hours per semester, hours allotted to work on the individual student assignment and self-study hours for exam preparation. For all academic subjects in a given semester, this time equals 800 hours. Each academic subject from the curriculum is awarded a credit equivalent depending on the full-time student workload in it. For a total of 800-hour workload and 30-credit-hour equivalent per semester, the academic credits for each subject are determined by dividing the full-time workload per subject by 26,67 hours, which correspond to one academic credit for Ruse University.

Grading System

Local grade	ECTS grade
6 (excellent)	A
5 (very good)	B
4 (good)	C
3 (fair)	D
2 (poor)	FX
No attendance	F
Didn't sit the examination	F

Related Links:

<http://erasmus.uni-ruse.bg/en/?cmd=cmsPage&pid=25>

<http://erasmus.uni-ruse.bg/en/?cmd=cmsPage&pid=36>

Varna Free University

Academic Notes

Varna Free University uses the European Credit Transfer and Accumulation System (ECTS) to define a semester credit hour. One credit equals 30 hours of student workload, which includes 10 contact hours (lectures and seminars) and 20 hours of independent work.

60 ECTS credits are attached to the workload of a fulltime year of formal learning (academic year) and the associated learning outcomes. In most cases, student workload ranges from 1,500 to 1,800 hours for an academic year, whereby one credit corresponds to 25 to 30 hours of work.

A typical bachelor's degree requires at least 240 credit hours to be earned by the student. This roughly translates into 40 courses, depending on the student's program of study. Normal full-time registration is usually 30 credit hours per semester or 60 credit hours per academic year.

A typical master's program requires at least 60 credit hours. This roughly translates into 12 courses and a capstone or master thesis experience, depending on the student's program of study.

Grading System

Grades	Definition
6	Excellent
5	Very Good
4	Good
3	Satisfactory
2	Fail

CANADA

University of Waterloo

Academic Notes

At the University of Waterloo two terms of study are equivalent to a full academic year, although they operate on a trimester system with fall, winter, and spring terms.

The full-time course load is 5 courses per term (equivalent to 2.5 credits) with a minimum of 3 courses per term (equivalent to 1.5 credits). Most of the courses are assessed as a credit of 0.5 and are approximately 39 teaching hours per term. One undergraduate course at 0.5 credits is equivalent to 6 European Credit Transfer and Accumulation System (ECTS).

In addition to maintaining full-time status in undergraduate level courses, a student may enroll in a maximum of one graduate course during their exchange at Waterloo. For students participating in an exchange longer than one term, a maximum of two graduate courses may be allowed.

Grading System

Letter grade	Percentage ranges	Weighting factors for letter grades
A+	90-100	95
A	85-89	89
A-	80-84	83
B+	77-79	78
B	73-76	75
B-	70-72	72
C+	67-69	68
C	63-66	65
C-	60-62	62
F	0-59	0

Related Links:

<https://uwaterloo.ca/student-success/students/study-abroad-and-exchanges/come-waterloo/exchange/undergraduate-course-selection>

<https://uwaterloo.ca/graduate-studies-academic-calendar/general-information-and-regulations/grades-and-grading>

CHINA

Capital Normal University

Academic Notes

Capital Normal University uses local credit system. One class hour/week corresponds to 1 credit. For example, student may take intensive Chinese course 8 hours/week. Student will earn 8 credits if he/she can successfully pass the exam.

Duration of semester: 18 weeks

Duration of one course per semester: 18 weeks

Duration of one class per week: 45 minutes

Grading System

A	(100-96)
A-	(95-90)

B	(89-85)
B-	(84-80)
C	(79-75)
C-	(74-70)
D	(69-60)
F	(Below 60)

East China Normal University

Academic Notes

One Credit consists of 18 class hours, whereas one class hour equals 45 minutes. Credits may differ from course to course. For the Standard Chinese language program, one exchange student usually takes three or four courses per semester and each course may account for 4 or 8 credits according to different arrangements for different language levels. For Global China Program (English-taught courses), one exchange student could take the Chinese course that account for 6 credits and at the meantime, he/she could take up to four English-taught courses (3 credits for each).

Grading System

For exchange students (in terms of the English-taught GCP program and Chinese Language programs) 100% grading system is applied:

A	(90-100)	Outstanding
B	(80-89)	Good
C	(70-79)	Satisfactory
D	(60-69)	Improvements needed
E	(0-59)	Fail

CROATIA

The University of Split

Academic Notes

Each course unit consists of 15 teaching weeks per semester. Weekly schedule for teaching the course units according to the number of ECTS credits:

- 5 or 6 ECTS credits equals 2 hours of theory and 2 hours of practical classes;
- 4 ECTS equals 2 hours of theory and 1 hour of practical classes;

- 4 ECTS credits for foreign languages equals 1 hour of theory and 2 hours of practical classes;
- 2 or 3 ECTS credits equals 1 hour of theory and 1 hour of practical.

Total student workload for 1 ECTS is 30 hours.

In some courses there are assignments such as monthly tests, short class tests, homework, papers, project, and teamwork, etc. Certain percentage of attendance of lectures (theory classes) and exercises (practical classes) is prerequisite for taking the exam (% varies from course to course).

There are preliminary written exams (kolokviji) held during the semester or exams (ispiti) held at the end of each semester during four-week examination sessions. Exam consists of a written and oral examination.

Grading System

5	Excellent	Outstanding performance
4	Very good	Above-average standard but with some errors
3	Good	Generally good work with a number of notable errors
2	Sufficient	Performance meets the minimum criteria
1	Fail	More work required before credit can be awarded

Related Link:

<http://www.efst.unist.hr/suradnja/me%C4%91unarodna-suradnja/incoming-students/studying-at-efst>

Zagreb School of Economics and Management (ZSEM)

Academic Notes

Zagreb School of Economics and Management (ZSEM) uses ECTS. Workload of one credit is 40-45 hours in total. Duration of one semester is 15 weeks (+ exam period of one month). Required number of courses is maximum 30 ECTS, no minimum.

Grading System

Grades	Percentage
5 – Excellent (outstanding performance)	91 – 100
4- Very Good (above the average standard)	81 – 90
3 – Good (generally sound work)	70 – 79
2- Sufficient (minimum criteria)	60 – 69
1- Fail (considerable further work is required)	59 or less

ESTONIA**Tallinn University of Technology****Academic Notes**

University studies shall be carried out in accordance with study programs. Since 1 September 2009 the volume of studies is measured in European credits (hereinafter ECTS credits). One ECTS credit corresponds to 26 hours of study by a student.

A study program is a document which sets out the objectives of the studies conducted, including the expected learning outcomes, the nominal duration and volume of studies, the language of instruction, the list, volume and short descriptions of the courses, the options and conditions for selecting subjects, main specialties and the conditions for the completion of studies. When drawing up study programs, it has been assumed that a student acquires 60 ECTS credits, which corresponds to 1560 hours of study by a student.

Academic studies take place at three levels:

- bachelor's studies, workload 180 ECTS credits, nominal duration of studies 3 years
- master's studies, workload 120 ECTS credits, nominal duration of studies 2 years
- doctoral studies, workload 240 ECTS credits, nominal duration of studies 4 year

Grading System

A (5)	Excellent	Outstanding and particularly profound achievement of learning outcomes, along with creativity and consummate proficiency in applying skills and knowledge
B (4)	Very good	Very good achievement of learning outcomes, along with proficiency in applying skills and knowledge in a targeted and creative manner. Some details of knowledge and skills may exhibit errors which are neither substantive nor serious
C (3)	Good	Good achievement of learning outcomes, along with proficiency in applying skills and knowledge in a relevant manner. A certain imprecision and uncertainty are apparent in the depth and detail of knowledge and skills
D (2)	Satisfactory	Sufficient achievement of learning outcomes, along with application of knowledge and skills in a typical manner; in atypical situations both, uncertainty as well as lack of knowledge and skills are apparent
E (1)	Poor	Minimum acceptable achievement of the most important learning outcomes along with limited application of knowledge and skills in typical situations; in atypical situations both, considerable uncertainty as well as lack of knowledge and skills are apparent
F (0)	Failed	Achievement in knowledge and skills below the minimum standard

Related Links:

https://oigusaktid.taltech.ee/en/academic-policies/?_ga=2.57130604.751046851.1634543690-1501199522.1634543690
<https://taltech.ee/en/grading-system>

University of Tartu**Academic Notes**

The system of credits in use, European Credit Transfer and Accumulation System (ECTS), is a cumulative calculation of credit points based on the workload of a student. One credit point corresponds to 26 hours of studies (lectures, seminars, practice, homework or independent work, assessment of learning outcomes) performed by a student.

In full-time studies, 75-100% of the total of the courses specified in the curriculum must be completed each year:

at least 45 ECTS by the end of the first year;
at least 90 ECTS by the end of the second year;
at least 135 ECTS by the end of the third year.

Exchange students:

At least 15 ECTS per semester.

Grading System

At the University of Tartu both differentiated and non-differentiated assessment of the learning outcomes (described for courses) are being used.

Differentiated assessment:

A	Excellent
B	Very good
C	Good
D	Satisfactory
E	Poor
F	Fail

In the case of non-differentiated assessment of the learning outcomes students may be given pass/fail grades.

Related Link:

<https://www.ut.ee/en/studies/study-regulations/credits>

FRANCE**Audencia Business School**

Academic Notes

Audencia Business School uses ECTS credit system. 1 ECTS corresponds to 25 - 30 hours of work (contact hours and self-study). The normal credit load for programs is 30 ECTS per semester

Grading System

ECTS Conversion Scale	
Audencia	ECTS
16-20	A
14-15.99	B
13-13.99	C
12-12.99	D
11-11.99	E
8-9.99	Fx
0-7.99	F

Students are graded on a scale from 0 to 20.

The minimum passing grade for full credit for a course is 10/20.

CEFAM

Academic Notes

US credit system is applied at CEFAM. Three teaching hour per week is scheduled for 3 US credit class. For a one credit class it is usually a 1h30 teaching hour scheduled.

Grading System

Letter Grade		Value
(93-100%)	A	4.00
(89-92%)	A-	3.67
(86-88%)	B+	3.33
(83-85%)	B	3.00
(79-82%)	B-	2.67
		2.50
(76-78%)	C+	2.33

(73-75%)	C	2.00
(69-72%)	C-	1.67
(66-68%)	D+	1.33
(63-65%)	D	1.00
(60-62%)	D-	0.67
(0-59%)	F	0.00

ICD International Business School

Academic Notes

ICD International Business School uses ECTS credit system.

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

Grading System

Letter	Ranges from 0 to 20	Ranges from 0 to 4	Ranges from 0 to 100
A	19.1 - 20	3.85 - 4	93 - 100
A-	18 - 19	3.57 - 3.84	89 - 92
B+	16.4 - 17.9	3.29 - 3.56	86 - 88
B	14.8 - 16.3	2.9 - 3.22	83 - 85
B-	13.2 - 14.7	2.57 - 2.89	79 - 82
C+	11.6 - 13.1	2.23 - 2.56	76 - 78
C	10 - 11.5	2 - 2.22	73 - 75
C-	8 - 9.9	1.57 - 1.99	69 - 72
D+	6 - 7.9	1.23 - 1.56	66 - 68
D	4 - 5.9	0.9 - 1.22	63 - 65
D-	2 - 3.9	0.57 - 0.89	60 - 62
E	0 - 1.9	0 - 0.56	0 - 59

IESEG School of Management

Academic Notes

IESEG School of Management uses ECTS. The number of contact hours varies from the format and the level of the course. There are extensive (semester long) and intensive (week long) courses and seminars (3 days). Therefore, students usually have to attend from 8 to 13 courses per semester to get 30 ECTS. A semester is 13/14 weeks. Intensive courses (16 hrs in class) are 2 ECTS.

1 ECTS credit is equivalent to twenty-five hours of work (including contact hours).
 30 ECTS per semester is the regular workload for bachelor and master's degree programs.
 A typical bachelor's degree program requires 180 credit hours (3 years), while a typical master's degree requires 120 ECTS (2 years).

Grading System:

IÉSEG Grade	ECTS Grade
16.00/20 or more	A
14.00-15.99/20	B
12.00-13.99/20	C
11.00-11.99/20	D
10.00-10.99/20	E
Less than 10.00	F

Related Link:

<https://www.ieseg.fr/en/programs/international-summer-academy/faq/grades-and-credits/>

Sciences Po Lille

Academic Notes

Sciences Po Lille recognizes and applies ECTS (European Credit Transfer System). The terms of validating the year of mobility are provided by the study regulations.
 A contract for research or "Learning agreement" established in advance, guarantees the recognition of mobility in the student's curriculum, subject to their success in examinations.

Grading System

ECTS grade:

A	The highest 10% of a class	Excellent	Outstanding performance
B	The following 25 %	Very good	Above the average standard
C	The following 30 %	Good	Generally sound work
D	The following 25 %	Satisfactory	Fair
E	The last 10% of a class	Sufficient	Performance meets minimum criteria
FX		Fail	Passing level not obtained
F		Fail	Level considerably below passing

Grading at Sciences Po Lille is on a scale of 0 to 20.

Each class is graded separately, and a minimum grade of 10 is required to pass a course. Only grades ranging from 10 to 20 are ranked.

Related Link:

<http://www.sciencespo-lille.com/current-international-student/international-exchange-students/courses>

http://www.sciencespo-lille.com/sites/default/files/current/documents/spl_grading_scale_systems.pdf

Université Catholique de Lille

Academic Notes

In the European Credit Transfer System (ECTS), the normal workload for a full-time student is usually about 30 credits per semester.

UCL is a multidisciplinary university offering a wide range of study areas. To take into account the specificity of these different study areas, the departments have set up a grading scale that meets their own academic requirements and specificity.

Grading System

ECTS	% of successful students normally achieving the grade
A	The top 10 % validating this course module
B	The top 25 % validating this course module
C	The top 30 % validating this course module
D	The top 25 % validating this course module
E	The top 10 % validating this course module
FX	Incomplete – some more work required in order to pass
F	Fail – considerable further work is required

Related Link:

<https://www.univ-catholille.fr/sites/default/files/fichiers/Programs/Grading-Scale.pdf>

GEORGIA

Caucasus University

Academic Notes

CU uses 100% grading system and, they are part of the Bologna process, which makes it

simple to convert received ECTS credits both for Georgian and incoming exchange students.

According to the credit system, CU has 2.5, 5, 6 or 8 ECTS credit courses, depends to the faculty and program. The number of credit hours are from 25 to 30 ECTS and the duration of each class is 2 hours. Per semester, students are required to cover maximum 30 ECTS credits.

Grading System

The Evaluation system for International Exchange Students looks like this:

Score (Max.100) Grade distribution according to the Caucasus University Regulation	Grade	Evaluation	Classification of Evaluation
91-100	A	Excellent	Positive
81-90	B	Very Good	Positive
71-80	C	Good	Positive
61-70	D	Satisfactory	Positive
51-60	E	Sufficient	Positive
41-50	FX	Unsatisfactory	Negative
40 and below	FX	Unsatisfactory	Negative

GERMANY

Humboldt University of Berlin

Academic Notes

ECTS system is applied at Humboldt University.

1 full academic year = 60 ECTS

1 semester = 30 ECTS

1 term/trimester = 20 ECTS

Grading System

Description of the institutional grading system:

A = 1,0 – 1,5 herausragend/excellent

B = 1,6 – 2,0 sehr gut/very good

C = 2,1 – 3,0 gut/good

D = 3,1 – 3,5 befriedigend/satisfying

E = 3,6 – 4,0 ausreichend/sufficient

F = 4,1 – 5,0 durchgefallen - nicht ausreichend/fail – non-sufficient

ECTS Grading scale

ECTS Grade	% of successful students normally achieving the grade	Definition (only of failing grades)
A	10	Fail - some more work required before the credit can be awarded Fail - considerable further work is required
B	25	
C	30	
D	25	
E	10	
FX		
F		

Martin Luther University Halle-Wittenberg

Academic Notes

Martin Luther University Halle-Wittenberg uses ECTS. One ECTS credit corresponds to 30 hours of work. Semester credit hours for bachelor and master's degree programs is 30 ECTS.

Grading System

German Grade		ECTS Grade
Very good		
1-1.5	Is given for the exceptionally independent and excellent performance	A
1.5	Is given for the independent and excellent performance	A
1.7	Is given for the excellent but not particularly independent performance	A
Good		
2	Is given for the good performance, a little above average	B
2.5	Is given for the average performance	C
3	Is given for the mediocre performance, slightly below average	D
Acceptable		
4	Is given for the just acceptable performance, is the passing mark indicating that the student fulfilled the goals of the class in a satisfactory way	E
	Fail	

Not satisfactory		
5	Is given for the hesitant and not satisfactory performance	FX
6	Is given for the very hesitant, very insufficient, very unsatisfactory performance and the for the completely unacceptable performance	F

GREECE

University of West Attica

Academic Notes

University of West Attica (UniWA) uses the European Credit Transfer and Accumulation System (ECTS). ECTS credits express the volume of learning based on defined learning outcomes and associated workload.

At UniWA, one ECTS credit point equals to 25-27 working (credit) hours. Workload is an estimation of the time an individual typically needs to complete all learning activities such as lectures, seminars, projects, practical work, internship, and individual study required to achieve the defined learning outcomes in formal learning environments.

Typically, one year corresponds to 60 ECTS-credits (30 ECTS per semester). A 4-year bachelor's program has 240 ECTS-credits; a 2-year Master's program usually 120 ECTS-credits, etc.

Fall and Spring Semesters include 13 weeks of classes each.

Grading System

ECTS scale		UniWA scale
F	Fail	0.00 – 4.00
FX	Fail (Almost passing)	4.00 – 4.99
E	Lowest passing mark	5.00
D	Almost good	5.00 – 6.49
C	Good	6.50 – 7.49
B	Very Good	7.50 – 8.49
A	Excellent	8.50 – 10.00

HUNGARY

Corvinus University of Budapest

Academic Notes

Corvinus University uses ECTS credit system. One ECTS credit corresponds to 30 hours of

work. One BA/Bsc degree is 180 credits, while a master's degree is 120 credits. Usually the courses count 6 credits.

Grading System

Local Grades		ECTS Grades	
5	Jeles	A	Excellent
4	Jó	B	Good
3	Közepes	C	Satisfactory
2	Elégséges	D / E	Pass / Sufficient
1	Elégtelen	F	Fail*
-	Nem jelent meg	DNA	Did not attend*
-	Nem vizsgázott	I	Incomplete*
-	Aláírva	S	Signed*
-	Megtagadva	R	Refused*

National University of Public Service (NUPS)

Academic Notes

The obligatory use of the ECTS compatible credit system was introduced in September 2003, but several higher education institutions have already been using it since the middle of the 1990s. According to the governmental decree on the introduction of the credit system one credit corresponds to 30 hours of student workload. The minimum number of credits for a college-level degree is 180, for a university-level degree is 240, for a further specialisation degree is 60 while for the doctoral degree it is 180

Fall and Spring Semesters include 12 weeks of instruction and 3 weeks of training. Class time is 45 minutes. Semester credit hours for bachelor programs is usually 30 credit hours (max. 33 credit hours).

Grading System

Local Grading		Equivalent ECTS Grading	
5	Jeles	A	Excellent
4	Jó	B	Good
3	Közepes	C	Satisfactory/Average
2	Elégséges	D/E	Pass/Sufficient
1	Elégtelen	F	Fail
Nem jelent meg		DNA	Did not attend

Nem vizsgázott		I	Incomplete
Aláírva		S	Signed
Megtagadva		R	Refused

University of Debrecen

Academic Notes

One credit stands for 30 student academic working hours. On average, the completion of an academic year equals 60 credits, and the workload for one semester in the curriculum corresponds to 30 credits.

The Bologna system was introduced at the University of Debrecen in 2006. Since then the former single-cycle 5-year training structure has been gradually replaced by the 3(3,5)+2 years (bachelor+master) system. The changes did not affect medical, dental, pharmaceutical and legal trainings, which take 6 and 5 years to complete, respectively.

Students at the Faculty of Economics and Business at the BSc level are usually required to complete 210 ECTS credits during a 3,5-year program (including the last semester that is an obligatory internship with an outside public or private organization in Hungary or abroad), and 120 ECTS credits at the MSc level during a 2-year training. Certain programs (e.g. teacher training) require an additional semester of practical training or internship.

The Faculty of Economics and business runs its programs requiring 27-33 credits per semester (14 weeks) with 240-310 classes totally. One class is 50 minutes.

The academic year consists of two semesters: autumn (September–January) and spring (February–June). Both semesters include a 15-week long study period, usually with one week of school break in the middle of the term, and a 6-week long exam session.

Grading System

Grade	Hungarian	English
5	jeles	Excellent - Very good
		Outstanding with minor errors
4	jó	Good - Generally sound work with a number of notable errors
3	közepes	Satisfactory - Acceptable Fair but with significant shortcomings
2	elégséges	Pass - Performance meets the minimum criteria
1	elégtelen	Fail - Further work is required

Related Links:

<https://www.edu.unideb.hu/tartalom/downloads/Rules/Rules%20and%20Regulations%20-%20t%C3%B6rzs%C3%A9sz%20-%201%20September%202019.pdf>

University of Pecs

Academic Notes

University of Pecs uses ECTS. One ECTS credit corresponds 30 hours of work. Class time of one credit hour is 45 minutes. Semester credit hours for bachelor is 180 credits and for master's degree programs is 120 credits.

Grading System

5	Excellent
4	Good
3	Average
2	Satisfactory
1	Fail

INDIA**University of Sharda**

Academic Notes

University of Sharda uses local credit system ranging between 0-10. Students can earn 3 credits from most courses, 4 credits from courses that have labs. One credit corresponds to 25 hours of work.

Bachelor and master's degree students can register up to 6 courses per semester (18-21 credits).

Grading System

O	10 points	Outstanding
A+	9 points	Excellent
A	8 points	
B+	7 points	Good
B	6 points	
C	5 points	Satisfactory
P	4 points	Weak

F	0 points	Fail
Ab	0 points (absent)	

C is a pass grade. Anything below C is not a pass Grade.

ISRAEL

Tel-Aviv University

Academic Notes

Tel-Aviv University uses local credit system. 1 Tau Credit corresponds to 2 ECTS. 1 class hour equals to 45 minutes. Semester credit hours for bachelor and master's degree programs is 15-20 credits.

Grading System

TAU Scale of Grades	
95-100	Excellent
85-94	Very Good
75-84	Good
65-74	Fairly Good
60	Lowest Passing Grade

Related Link:

<https://en-rector.tau.ac.il/TAU Grade Scale>

ITALY

Ca' Foscari University of Venice

Academic Notes

Ca' Foscari University of Venice endorses the principles of the ECTS (European Credit Transfer System) and has arranged a university regulation, based on the full academic recognition of the educational activities carried out by students during their international mobility period.

Ca' Foscari University, in agreement with the principles that rule the ECTS system, has recognised the equivalence 1 CFU = 1 ECTS.

1 ECTS is equal to 25 hours of study.

For incoming exchange students there is no limit to the number of credits to be taken at Ca'

Foscari University. Students register to courses based on their study plan and requirements of the sending institution.

Grading System

The grading system is based on the percentage distribution of grades, according to groups of homogeneous degree programs (classi di laurea). In the transition from one system to the other, the traditional system (A, B, C, D, E) has been rearranged into groups of degree programs (classi di laurea). The grading system ranges between 18-30L.

Related Links:

<https://www.unive.it/pag/12574/>

<https://www.unive.it/pag/12605/>

University of Bologna

Academic Notes

“Bologna process” is applied at the University of Bologna. Degree courses are usually structured in credits. 1 CFU = credit = 1 ECTS corresponds to 25 working hours (teaching, independent study, examinations, tutorials). The average workload of a full time student is conventionally fixed at 60 credit per year.

Grading System

The ECTS scale is built according to the following rule:

A	The best 10% of students
B	The next 25 % of students
C	The next 30 % of students
D	The next 25 % of students
E	The final 10% of students

Related Link:

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/the-university-system/ects-label/the-ects-grading-scale>

University of Trento

Academic Notes

Since 2001 the University of Trento has been using the European Credit Transfer and

Accumulation System (ECTS). ECTS is based on the convention that 60 credits measure the workload of a full-time student during one academic year. A university credit point corresponds to 25 hours of work per student, time for personal study included.

On the basis of ECTS Credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

Total credit requirement:

Bachelor's degree – 3 years - 180 credits

Master's degree – 2 years – 120 credits

Grading System

minimum pass	18
adequate	19-23
satisfactory	24-26
good	27-28
very good	29-30
outstanding	30 cum laude

Related Links:

<https://international.unitn.it/incoming/ects-credits-and-diploma-supplement>

<https://international.unitn.it/incoming/grade-system>

University of Verona

Academic Notes

University of Verona is using the European Credit Transfer and Accumulation System (ECTS). ECTS is based on the convention that 60 credits measure the workload of a full-time student during one academic year.

Grading System

The Institutional grading system, according to the national system, is organized in 30 points, from 18/30 minimum up to 30/30 maximum ("30/30 cum laude" in case of excellent results).

Related Links:

<https://www.univr.it/en/our-services/-/servizi/exchange-students>

JAPAN

Ritsumeikan Asia Pacific University

Academic Notes

APU operates on a semester system made up of two quarters. Some classes (mostly language) run for the duration of the semester while other classes are usually taught in one of the two quarters. One semester is 14 weeks (plus 2 weeks of exams).

1 major course = 2 credits

1 language class = 4 credits

Undergraduate degree-seeking students usually take 30 credits per semester depending on the year they are in. Maximum number of credits student can take:

1st Year: 18 credits

2nd and 3rd Year: 20 credits

4th Year: 30 credits

Number of Hours per Week per Course:

4 classes×95 minutes: Semester-based language course

1 class×95 minutes: Semester-based major course

2 classes×95minutes: Quarter-based major course

Grading System

A+	100 – 90%
A	89 – 80%
B	79 – 70%
C	69 – 60%
F	Fail under 60%

Related Link:

http://en.apu.ac.jp/academic/uploads/fckeditor/public/toapu/student_exchange/2019_Exchange_Program_Fact_Sheet.pdf

University of Tsukuba

Academic Notes

The University of Tsukuba uses local credit system. One (1) unit of credit requires 45 hours of academic work in the context of the course structure, academic outcomes, and self-directed learning other than coursework.

The University of Tsukuba calculates 1 class period (75 minutes) as 1.5 hours. In regard to courses involving practical training or independent study, each school and college assigns a certain number of credits.

Students are allowed to register for up to 45 credits per year (only for courses eligible for credits required for graduation).

Grading System

Grade	Grade Point	Evaluation Criteria	Reference (approximate conversion)
A+	4.3	Achieved the goal with excellent results	90-100 points
A	4	Achieved the goal with an excellent grade	80-89 points
B	3	Achieved the goal	70-79 points
C	2	Achieved the minimum goal	60-69 points
D	0	Did not achieve the goal	Less than 60 points
P	-	Attained the standard level of coursework	-
F	-	Did not attain the standard level of coursework	-

Related Link:

<http://www.global.tsukuba.ac.jp/sites/default/files/Guidelines.pdf>

Yamanashi Gakuin University

Academic Notes

Lectures are offered as 3 credit courses and workshops as 1 credit courses. Both bachelor and master students are recommended to take 15-18 credits per semester. Students should complete 124 credits for graduation (bachelor program).

Class time of one credit hour is 750 minutes (12 hrs 30 min) and contact hours 37.5.

Grading System

Classification	Grade	Evaluation	GP	Interpretation of Grade
Pass	A	100-90	4.0	Excellent
	B	89-80	3.0	Good
	C	79-70	2.0	Satisfactory
	D	69-60	1.0	Marginal
Fail	F	Less than 59	0.0	Fail

Not subject to GP	P	Above 60		Pass
	NP	Less than 59		Non-pass
	R	Recognised credit course		Recognised credit
	W	Withdrawal		Withdrawal

KAZAKHSTAN**Almaty Management University**

Academic Notes

ECTS	Kazakhstan credit system
1	1
2	1
3	2
4	2
5	3
6	4
7	4
8	5
9	5
10	6
11	7
12	7
13	8
14	8
15	9
16	10
17	10

Semester credit load:

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

Grading System

ECTS Scale	% of Successful Students Normally Achieving the	Definition
------------	---	------------

	Grade	
A	10%	Excellent - outstanding performance with only minor errors
B	25%	Very good - above the average standard but with some errors
C	30%	Good - generally sound work with a number of notable errors
D	25%	Satisfactory- fair but with significant shortcomings
E	10%	Sufficient - performance meets the minimum criteria
FX	-	Fail - some more work required before the credit can be awarded
F	-	Fail - considerable further work is required

Kazakh-British Technical University KBTU

Academic Notes

As of 2019, the credit system in Kazakh-British Technical University is similar to ECTS.

1 credit is equivalent to 30 hours.

Class time of one credit hour is 50 minutes.

Semester credit hours for bachelor programs is 28-35 ECTS and for master programs 10-25 ECTS.

Grading System

Grade	Grade Point Value
A	4.0
A-	3.67
B+	3.33
B	3.0
B-	2.67
C+	2.33
C	2.0
C-	1.67
D+	1.33
D	1.0
F	0

LATVIA**RISEBA University of Applied Sciences****Academic Notes**

One Latvian credit is equal to 1.5 ECTS.

Many courses consist of a full-time semester of study. Exchange students make up their own curriculum by selecting courses up to 30 ECTS. Students can take courses from different years within autumn or spring semesters but note that in that case there can be some overlaps. It is not possible to combine courses from different programs.

All courses include written and/or oral examinations. During one course students will have at least two exams and final exam at the end of the course. If a student fails an examination, there is the possibility of taking a re-sit examination later in the semester. The examination re-sit is free of charge for exchange students. Only successfully completed courses are recorded on the student's Transcript of records.

Grading System

Grading system: ECTS Grade	%	10 grade system	Transcript	Assessment criteria: Knowledge and skills
A	96 – 100	10	With distinction	Knowledge exceeds Standard requirements of the program. A student is involved in independent research and demonstrates deep understanding of an issue.
A	90 – 95	9	Excellent	Knowledge fully meets the requirements of the program; a student is capable of applying the knowledge to real life situations.
B	80 – 89	8	Very good	Knowledge fully meets the requirements of the program, however in some cases a student cannot demonstrate deep understanding of an issue and is not able to apply the knowledge to more complicated situations.
C	70 – 79	7	Good	Knowledge fully meets the requirements of the program, however there are some minor deficiencies in the acquisition of knowledge.
D	60 – 69	6	Almost good	Knowledge fully meets the requirements of the program, however there are some

				deficiencies in the acquisition of a certain major issues.
E	50 – 59	5	Satisfactory	In general, the program has been acquired, but a student cannot demonstrate deep understanding of quite a number of major issues.
E	40 – 49	4	Almost satisfactory	In general, the program has been acquired, but a student cannot demonstrate understanding of a quite a number of major issues and is not able to apply the acquired knowledge
FX	26 – 39	3	Bad	A student has a basic understanding of major issues of the subject but cannot apply the knowledge.
F	10 – 25	2	Very bad	A student has a basic understanding of major issues of the subject, but still totally lacks understanding of some of the major areas.
F	1 – 9	1	Very, very bad	No understanding of the subject.

Stockholm School of Economics in Riga

Academic Notes

Stockholm School of Economics in Riga uses local credit system. 1 national credit point corresponds to 1.5 ECTS and is equal to 1 full study week, i.e. 40 hours.

Grading System

Courses are graded using the 200-point grading system approved at SSE Riga. The grades are as follows:

1-99 points	Fail
100-139 points	Pass
140-159 points	Pass with merit
160-200 points	Pass with excellence

In line with the Bologna declaration, SSE Riga uses the ECTS (European Credit Transfer System) grades developed by the European Commission. The ECTS grading system has 5 grades defined as follows:

A	the top 10%
B	the next 25 %
C	the next 30 %
D	the next 25 %
E	the remaining 10%

The SSE Riga 200-point grading system is used internally, e.g., when evaluating student performance, while the ECTS grading system is used for the exchange program evaluation and the Diploma Supplement.

University of Latvia

Academic Notes

The academic year begins in September and is over towards the end of June or in the first half of July. As a general rule, it comprises 40 weeks of lectures, seminars and practical work and is mainly divided into 2 semesters. In some faculties students also have to undergo practical training in summer. Students are enrolled on one of various courses offered.

Latvian credit point is defined as a one-week full-time study workload. An average workload of a full-time study year in most HE programs is 40 credit points. Latvian credit point system is compatible with ECTS. The number of ECTS credits is found by multiplying the number of Latvian credit points by a factor of 1.5.

Each semester both master and bachelor students register to 20 Latvian credits (30 ECTS).

Grading System

Grade	Meaning	Comments	Estimated corresponding ECTS grade
10	izcili (with distinction)	Knowledge of the student is substantially higher than the estimated normal level.	A
9	teicami (excellent)	Knowledge of the student is higher than the estimated normal level	A
8	ļoti labi (very good)	Knowledge corresponds to the highest expected level.	B
7	labi (good)	The student has mastered the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes.	C
6	gandrīz labi (almost good)	The student has generally succeeded in the course within the required limits, but he or she is either merely reproducing the knowledge rather than actively using it, or making more substantial mistakes.	D

5	viduvēji (satisfactory)	Awarded to students, who are progressing within the limits of their individual abilities, generally are not behind the appropriate age group, but make substantial mistakes and reproduce the facts rather than analyze them.	E
4	gandrīz viduvēji (almost satisfactory)	The very last positive grade. Awarded to students, who do their best but still make grave mistakes and just reproduce most of the relevant material.	E/FX
1-Mar	neapmierinoši (unsatisfactory)	Marks of different levels for students whose records are below the expected.	Fail

LITHUANIA

Kaunas University of Technology

Academic Notes

Kaunas University of Technology uses the ECTS credit system. ECTS credits represent the workload and defined learning outcomes ("what the individual knows understands and is able to do") of a given course or program. 60 credits are the equivalent of a full year of study or work. In a standard academic year, 60 credits would be usually broken down into several smaller components.

A typical "first cycle" (or Bachelor's) Degree, would consist of 180 or 240 credits, whereas a typical "second cycle" (or Master's) Degree, would consist of 90 or 120 credits, with at least 60 credits at second cycle level.

Grading System

	Mark	Meaning of the mark	Description of the mark
Passed	10	Excellent	Excellent, exceptional knowledge and abilities
	9	Very good	Solid, good knowledge and abilities
	8	Good	Better than average knowledge and abilities
	7	Average	A average knowledge and abilities, minor mistakes
	6	Satisfactory	Knowledge and abilities (skills) are lower than average, mistakes
	5	Weak	Knowledge and abilities (skills) fulfil minimum requirements
Failed	4, 3, 2, 1	Unsatisfactory	Minimum requirements are not fulfilled

Mykolas Romeris University

Academic Notes

National credits and ECTS credits are equal.

Following the Law on Higher Education and Research of the Republic of Lithuania Lithuanian Higher Education Institutions on 1 September 2011 moved to a new system for calculating the credits - ECTS.

The estimated student work volume is 27 hours per one study credit. The usual length of studies is measured in years. One academic year is 1600 hours.

The usual volume of one year and one semester of full-time studies are 60 and 30 credits, respectively. A student is entitled to choose a different volume of full-time studies; however, it may not be less than 45 credits per year.

Grading System

Threshold of passing	Grading system (ten-points)	Brief description of knowledge and abilities	Percent of achieved learning objectives	Percent of grade distribution for undergraduate students	Percent of grade distribution for master level students	Conversion into former ECTS grade
PASSED	10	Excellent, exceptional knowledge and abilities (excellent)	> 95	10	11	A
	9	Sound, good knowledge and abilities (very good)	> 85	15	18	B
	8	Better than average knowledge and abilities (good)	> 75	20	24	C
	7	Average knowledge and abilities, there are minor mistakes (average)	> 65	20	20	C
	6	Knowledge and abilities (skills) are lower than average, there are mistakes (satisfactory)	> 55	17	14	D
	5	Knowledge and abilities (skills) satisfy minimal requirements (poor)	> 50	18	12	E
FAILED	4	Minimal requirements are not satisfied (Unsatisfactory)	< 50	-	-	-
	3					
	2					
	1					

Related Link:

https://www.mruni.eu/en/prospective_students/erasmus/

Vytautas Magnus University

Academic Notes

Vytautas Magnus University uses ECTS credit and grading system. 1 ECTS is equal to 26,5 hours which includes classes and individual work. Usually, if the subject is 4 ECTS it consists of 45 hours of work in class and 61 hours of individual work; if the subject is 6 ECTS it consists of 60 hours of work in class and 99 hours of individual work.

Student should take 30 ECTS credits per semester which is equal to 790 hours: 360 hours of work in class and 430 hours of individual work.

Grading System

Pass/Fail System	Marking System		Definition
Pass	10 (excellent)		Excellent performance, outstanding knowledge and skills
	9 (very good)		Strong performance, good knowledge and skills
	8 (good)		Above the average performance, knowledge and skills
	7 (highly satisfactory)		Average performance, knowledge and skills with unessential shortcomings
	6 (satisfactory)		Below average performance, knowledge and skills with substantial shortcomings
	5 (sufficient)		Knowledge and skills meet minimum criteria
Fail	4	(insufficient)	Knowledge and skills do not meet minimum criteria / below minimum criteria
	3		
	2		
	1		

MEXICO

Universidad de las Americas Puebla

Academic Notes

The credit system at UDLAP is different than most universities. When studying at UDLAP at the undergraduate level, students are expected to take a minimum of 4 courses (24 units)

and a maximum of 5 courses (30 units) per semester. Graduate level students may enroll to 2 courses per trimester.

One ECTS is equivalent to 1 UDLAP credit. All courses are 6 UDLAP academic units (equivalent to 6 ECTS), which include weekly guided instruction (3 hours of in-class studies) and independent study hours for the entire duration of the 16-week semester or 10-week trimester. The total duration of each 6 ECTS course is 48 guided hours.

Grading System

Bachelor	Postgraduate, master or doctorate	Description
10.0	10.0	Outstanding
9.0 to 9.9	9.0 to 9.9	Very good
8.0 to 8.9	8.0 to 8.9	All right
7.5 to 7.9		Enough
7.5	8.0	Minimum passing grade

NORTH MACEDONIA

University of Information Science and Technology “St. Paul the Apostle”

Academic Notes

ECTS credit system is applied at the University of Information Science and Technology “St. Paul the Apostle”. ECTS credits are recorded on student’s transcript.

Grading system

Points	National grade – mark	Description in words- English
91-100	10	Excellent
81-90	9	Very good
71-80	8	Very good
61-70	7	Good
51-60	6	Sufficient
Less than 51	1-5	Fail

PAKISTAN**IQRA National University****Academic Notes**

Academic year of the university shall comprise of two semesters, each of a minimum duration of 18 weeks of teaching. A University department may, arrange courses during summer semester. A theory course is of 3 to 4 credit hours as per requirement of the discipline. A credit hour means teaching a theory course for 60 minutes each week throughout the semester.

Duration of class is:

3 classes of 01 hours per week

Or

2 classes of 1.5 hours per week

Or

1 class of 03 hours class per week

Undergraduate programs:

Total number of credits: 124-140

Semester duration: Minimum of 16 weeks of teaching excluding examinations

Course duration: Minimum 8 semesters (4 years/as per accreditation body*)

Course load per semester for regular full-time students: 15-18 credit hours

Graduate programs:

Total number of credits: 30

Semester duration: Minimum of 16 weeks of teaching excluding examinations

Course duration: Minimum of $\frac{3}{4}$ semesters, (1.5/2 years for full time students and minimum of 8 semesters (4 years) for part time students.

Course load per semester for regular full-time students: 9-12 credit hours

Grading System

Percentage %	Grade Point	Letter Grade	Remarks
88-100	4.0	A	Excellent
81-87	3.5	B+	Outstanding
74-80	3.0	B	Very Good
67-73	2.5	C+	Above Average
60-66	2.0	C	Average
55-59	1.5	D+	Satisfied
50-54	1.0	D	Barely Acceptable
Below 50	0.0	F	Fail
Incomplete	----	I	----
Withdrawal	----	W	----

Lahore University of Management Sciences (LUMS)

Academic Notes

The Academic year at LUMS comprises of two regular semesters, the Fall and Spring semesters. Each regular semester is of 16 weeks. A class scheduled twice a week has 30 sessions in the semester, 15 class sessions for each weekday. Faculty is required to take at least 28 sessions, including midterm examination(s).

Semester Credit Hours (SCH) is applied at LUMS. A semester credit hour (SCH) is the amount of credit a student earns for successful completion of one contact hour and two preparation hours per week for a semester. One semester hour equals 15-16 contact hours per semester, regardless of the duration of the course.

BA/BSc (Honors) and BS Program:

Category	Credit Hours Earned
First year	0 – 30
Sophomore	31 – 60
Junior	61 – 94
Senior	95 – 130 or above

Grading System

	Letter Grade	Numeric Equivalent
Exceptional	A+	4.0
Outstanding	A	4.0
Excellent	A-	3.7
Very Good	B+	3.3
Good	B	3.0
Average	B-	2.7
Satisfactory	C+	2.3
Low Pass	C	2.0
Marginal Pass	C-	1.7
Unsatisfactory	D	1.0
Pass	*P	-
Fail	F	0.0
Withdrawn	**W	-
Incomplete	***I	-
Transfer	****T	-

Grading at LUMS is based on relative performance. However, for some courses, absolute grading is used. This information is mentioned in the course outline.

A and F are absolute grades. The other grades (A to D) may be awarded based on relative performance.

POLAND**Kozminski University****Academic Notes**

Kozminski University uses ECTS. According to Polish and EU regulations, 1 ECTS corresponds to 25-30 hours of student workload. Credit hours & class time of one credit hour depend on a particular program and course; credits are indicated in the description (syllabus) of each course, along with contact hours and self-learning time.

Bachelor programs (3-year programs)

180 ECTS/each program

1 year = 60 ECTS; 1 semester = 30 ECTS

For Exchange students: max. 35 ECTS/semester (min. 1 course taken at KU)

Master programs (2-year programs)

120 ECTS/each program

1 year = 60 ECTS; 1 semester = 30 ECTS

For Exchange students: max. 35 ECTS/semester (min. 1 course taken at KU)

Long-term programs (5-year programs, at KU = Law)

300 ECTS

1 year = 60 ECTS; 1 semester = 30 ECTS

For Exchange students: max. 35 ECTS/semester (min. 1 course taken at KU)

Grading System

Definition	KU grade	ECTS grade	%
Excellent: outstanding performance with minor errors	5,0	A	100-92
Very good: above average standard but with some errors	4,5	B	91-84
Good: generally sound works with number of notable errors	4,0	C	83-76
Satisfactory plus: fair, but with number significant shortcomings	3,5	D	75-68
Sufficient: performance meets minimum criteria	3,0	E	67-60
Fail: considerable further work is required	2,0	F	59-lower
Passed: not used in the computation of GPA	Zal.	Ungraded	-

Bradford Grading Scale	Kozminski Grading Scale
70% + (pass with distinction)	5
60% - 69% (pass with merit)	4,5
40% - 59% (pass)	4
35% - 39% (marginal fail (condonable))	3
Less than 35% (poor fail)	2

PORTUGAL

ISCTE Business School

Academic Notes

The official Transcripts of Records are issued by the International Relations Office both in Portuguese and ECTS scale. ECTS is based on a full student workload and not limited to contact hours only. ECTS credits are a relative rather than an absolute measure of student workload. They only specify how much of a year's workload a course unit represents at the institution or department allocating the credits.

In ECTS, 60 credits represent the workload of an academic year of study and normally 30 credits for a semester and 20 credits for a term. ECTS credits ensure that the program will be reasonable in terms of workload for the period of study abroad.

Grading System

ECTS Scale	Definition	% of Successful Students Normally Achieving the Grade
A	Excellent - outstanding performance with only minor errors	Best 10%
B	Very good - above the average standard but with some errors	Next 25%
C	Good - generally sound work with a number of notable errors	Next 30%
D	Satisfactory- fair but with significant shortcomings	Next 25%
E	Sufficient - performance meets the minimum criteria	Next 10%
FX	Fail - some more work required before the credit can be awarded	-
F	Fail - considerable further work is required	-

Under the Portuguese system grades are given on a scale from 0 to 20, the minimum passing grade being 10.

Related Link:

https://www.iscte-iul.pt/assets/files/2018/06/11/1528712326380_ASSESSMENT_ECTS_GRADING_SYSTEM.pdf

ROMANIA

SNSPA (National University of Political Studies and Public Administration)

Academic Notes

Bachelor studies presuppose 180-240 credit points, calculated in accordance with the European Credit Transfer Systems (ECTS). MA/MSc/MEng studies presuppose 90-120 credit points, calculated in accordance with the European Credit Transfer Systems (ECTS). Exceptionally, depending on the duration of the bachelor studies, the lower ECTS limit can be 60 transferable credits.

One credit corresponds to 25 hours of class time. Credit hours may vary depending on the course. 8 credits may be equal to 200 hours (56 hours of courses and seminars, 144 hours of individual study). Credit requirement for bachelor and master programs is 30 credits per semester.

Grading System

Grading scale is 1-10, all grades being integers. The passing grade is 5 and the highest grade is 10.

RUSSIA

Innopolis University

Academic Notes

ECTS credit system is applied at Innopolis University

The average workload of the bachelor's and master's students of Innopolis University is around 25-30 Credits per semester. However, the total number of credits for the exchange students per semester depends on how many subjects and which subjects they are going to take. The courses are assigned 2-6 credits. Therefore, the number of credits for the exchange students can get as low as approximately 12-15 Credits (if an exchange student decides to take 2-3 subjects in the exchange semester) or up to 35-40 Credits (if an exchange student decides to truly immerse himself/herself into studies).

Credit units:

1 credit unit = 36 academic hours or 27 clock hours

1 academic hour = 45 minutes

Grading System

A	Excellent
B	Good
C	Satisfactory
D	Unsatisfactory

Russian local grading system:

5	Excellent
4	Good
3	Satisfactory
2	Unsatisfactory

ITMO (Information Technologies, Mechanics and Optics) University**Academic Notes**

ITMO University employs European Credit Transfer and Accumulation System. ECTS credits are a standard means for comparing the volume of learning based on the defined learning outcomes and their associated workload. For successfully completed studies, ECTS credits are awarded.

1 ECTS credit point equals to 36 academic hours:

- 12-16 in-class academic hours (lectures and seminars) ^[1]_{SEP}
- 20-24 academic hours (project work, internships and students' individual study)

One semester corresponds to 30 ECTS credits. 240 ECTS credits are required for completion of Bachelor's programs and 120 ECTS credits are required for Master's programs.

Grading System

Russian national grade	Meaning of grade	ECTS
5 (excellent)	High level of competence	A
4 (good)	Good general performance	B
		C
		D
3 (satisfactory)	Fair general performance	E
		F
2 (unsatisfactory)	Failure	F
passed	Ungraded test	U/T

MGIMO (Moscow State Institute of International Relations) University**Academic Notes**

1 credit is equal to 42 hours. It compounds academic work, homework and assessment. Bachelor's program workload is equal to 240 ECTS, master's to 120 ECTS.

Grading System

National Grades	ECTS Grades	Rating Grades %
5 (Excellent / Отлично)	A	90%-100%
4 (Good / Хорошо)	B	82%-89%
	C	75%-81%
3 (Satisfactory / Удовлетворительно)	D	67%-74%
	E	60%-66%
2 (Fail / Неудовлетворительно)	F	0%-59%

Pass or Fail Tests

Pass / Зачтено	A, B, C, D, E
Fail / Не зачтено	F

Related Link:

https://mgimo.ru/files2/z03_2015/shkala-ocenok.pdf

SPAIN**University of Zaragoza****Academic Notes**

The credit is denominated European credit and is the unit of measurement of the academic credit that represents the amount of work of the student to fulfill the objectives of the program of studies and that is obtained by the overcoming of each one of the subjects that make up the curricula of the various teachings leading to the obtaining of university degrees of an official nature and valid throughout the national territory. One credit is equivalent to to ten teaching hours of theoretical, practical education or of their equivalences. The minimum number of hours, per credit will be 25-30 hours.

Obtaining the official degree of Bachelor or Engineer will require the completion of a minimum of 300 credits, except in the case of Bachelor of Medicine or Architect degrees, in which case the exceeding of the minimum of credits provided in the respective guidelines will be required general own.

1 full academic year = 60 credits

1 semester = 30 credits^[L]_{SEP}]

1 term/trimester = 20 credits

Grading System

ECTS Grade	UZ Grade
A+	Matricula de Honor (Distinction)
A	9-10
B	8-8.9
C	7-7.9
D	6-6.9
E	5-5.9
FX	3-4.9
F	0-2.9

No presentado = np. The student did not sit the exam

Fail (from 0 to 4,9) considerable further work is required. The student must resit the exam.

Pass (from 5 to 6,9) satisfactory know ledge of the contents.

Good (from 7 to 8,9) students who demonstrate a thorough knowledge of the course contents.

Excellent (from 9 to 10) outstanding performance.^[L]_{SEP}]

Honours (+ 9) exceptional performance.^[L]_{SEP}]

Apto (pass) satisfactory performance in extracurricular activities.

Related Link:

<http://www.unizar.es/gerencia/vgacademicos/ciur/faq/creditos.htm?menu=ciur>

SWITZERLAND

University of Basel

Academic Notes

The Credit System of the University of Basel is in line with the European Credit Transfer and Accumulation System which means that 1 ECTS corresponds to 30 hours of work. Work here means presence in class as well as preparation for class, exam etc. ECTS are only credited when the required tasks are successfully fulfilled.

How many ECTS are awarded for each lecture or seminar depends on the task required. Most

lectures from the faculty of law and economics are credited with 6 ECTS while in other faculties, 3 or 5 ECTS are more common. Furthermore, there are seminars in which no final exam takes places. The grading of those seminars is therefore pass/fail.^[1] The University of Basel's academic year is split into a Spring and an Autumn semester with 14 weeks of lectures respectively. The free time between semesters is often used for writing seminar papers.

During one full-time semester, students should acquire 30 ECTS. As students at the Institute for European Global Studies attend lectures from different faculties, the amount of lectures each student enrolls for vary.

BA-degree at the University of Basel requires 180ECTS, MA-degree 90-120 ECTS. The MA in European Global Studies requires 120 ECTS. As one full time semester is made up of 30 ECTS, a BA-degree should be acquired within 6 semesters, the MA in European Global Studies within 4 semesters.

Grading System

6	Excellent
5.5	Very good
5	Good
4.5	Satisfactory
4	Pass
3.5	Fail

Depending on the faculty, grades are given in half grades (0.5) or decimal grades (0.1).

University of Geneva

Academic Notes

The UNIGE courses are organized according to the European Credit Transfer System (ECTS).

Basic training consists of two study programs:

- the university bachelor's degree equivalent to 180 ECTS credits.
- the master's degree (master) equivalent to 90 or 120 ECTS credits depending on the case.

1 semester = 30 ECTS credits

1 academic year = 60 ECTS credits

1 ECTS credit represents approximately 25-30 academic hours (including studying).

Faculty of Letters: all courses are valued 4 ECTS

Grading System

Échelle ECTS		Notation UNIGE
A	Excellent/Excellent	6.00
		5.75
		5.50
		5.25
B	Très bien/Very good	5.00
		4.75
C	Bien/Good	4.50
D	Satisfaisant/Satisfactory	4.25
E	Suffisant/Sufficient	4.00
F	Insuffisant/Unsatisfactory	< 4.00

Related Link:

<https://www.unige.ch/universite/enseignement/>

THE CZECH REPUBLIC**Masaryk University**

Academic Notes

At Masaryk University, the ECTS grading system is used. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course per week (in the form of lectures, homework, reading, essays, consultations, etc.). 1 ECTS equals 25-30 hours. It is the same both for bachelor and master's degree programs.

60 ECTS represents the workload required for one year's full-time study, or 30 ECTS/semester. For international exchange students the requirement is 20 ECTS/semester.

Grading System

1. Courses with the type of completion „zk“(zkouška – examination) or „kz”(klasifikovaný zápočet – graded credit)

Grade Designation	Grade	Value (former local scale)
Excellent	A	1
Very Good	B	1,5
Good	C	2
Satisfactory	D	2,5

Sufficient	E	3
Failed	F/X	4

The symbol * and – have the same weight as the grade F and stand for “requirements not fulfilled; course not evaluated”

Grade “X” is equal to grade “F” corresponding to “requirements of in-term assessment or requirements stipulated during the course not fulfilled”.

2. Courses with the type of completion „k“ (kolokvium – colloquium)

Grade designation	Grade	Recommended equivalent grade for recognition at home institution
Requirements fulfilled	P	Pass or A
Requirements not fulfilled	N	Fail or F

The symbol * and – have the same weight as the grade F and stand for “requirements not fulfilled; course not evaluated”

3. Courses with the type of completion “z” (zápočet – credit)

Grade designation	Grade	Recommended equivalent grade for recognition at home institution
Requirements fulfilled	Z	Pass or A
Requirements not fulfilled	N	Fail or F

Related Link:

<https://czs.muni.cz/en/student-from-abroad/international-student-guide/grading-system-and-ects>

University of Economics, Prague

Academic Notes

Incoming students need to obtain at least 15 ECTS credits in a semester. To pass a course, student has to receive at least 60% of the maximum score, if not defined in a more specific way. 30 ECTS credits per semester (4-6 courses) are considered to be the regular workload for a student.

1 ECTS credit corresponds to 26 hours of workload altogether, including participation in lectures, attendance at seminars/workshops/tutorials, preparation for seminars/workshops/tutorials, preparation of term paper(s), preparation of presentations, preparation for final test.

Grading System

Grade		Points
1	Excellent	100-90
2	Very good	89-75
3	Good	74-60
4+	Fail with possibility of retake	59-50*)
4	Fail	49 and less

Related Link:

<https://exchange.vse.cz/students/accepted-students/course-registration/#List%20of%20courses>

THE REPUBLIC OF KOREA**Chung-Ang University**

Academic Notes

Local credit system is applied at Chung-Ang University. The conversion to ECTS is as follows:

1 ECTS = 0.6 CAU Credits. Normally 1 course (for 1 semester) = 3 CAU credits.

Class time: 50 min or 75 min

50 min × 3 classes per week or 75 min × 2 classes per week for three (3) credit courses

50 min × 2 classes per week for two (2) credit courses

Semester credit hours for bachelor and master's degree programs:

3-19 credits per semester (Undergraduate)

All Exchange students can register for courses within the maximum and minimum limits but should firstly consult and gain permission on the required course load from their home university's coordinator.

3-9 credits per semester (Graduate), additional 6 credits of undergraduate courses are allowed. Graduate level students can additionally take 6 undergraduate credits from the College of General Education. (Not allowed to take undergraduate courses provided by regular undergraduate major program.)

Students should confirm the minimum course load they are required to take with their home university.

Grading System

Letter Grade	Quality Points (4.5 scale)	Percentage (Grade Equivalence Table)
A+	4.5	95-100
A	4	90-94
B+	3.5	85-89
B	3	80-84
C+	2.5	75-79

C	2	70-74
D+	1.5	65-69
D	1	60-64
F	0	Failure

INHA University

Academic Notes

Undergraduate students are allowed to get total of 18-19 credits per semester while graduate school students are allowed to take maximum 9 credits per semester. Therefore, 18-19 undergraduate credits and 9 graduate school credits are considered as 30 ECTS equivalent.

At the undergraduate level, 1 credit hour usually involves 15 classroom hours.

Grading System

Grade	Assessment	Proportion
A+	4.5	20(±10%)
A0	4	
B+	3.5	30(±10%)
B0	3	
C+	2.5	30(±10%)
C0	2	
D+	1.5	20±(10%)
D0	1	
F	0	

Related Links:

<https://eng.inha.ac.kr/eng/3701/subview.do>

<https://www.inha.ac.kr/eng/3685/subview.do>

Hankuk University of Foreign Studies

Academic Notes

One credit consists of 16 in-class contact hours (with one contact hour totaling 50 minutes of a regular course or 100 minutes of a lab course) over a period of no less than two weeks. A regular semester (Spring: From March - June, Fall: September - December) lasts 16 weeks.

A student in a single class with 3 HUFS credits will have enrolled in 48 hours of class time. A

student enrolled in recommended 12 credits per semester will have enrolled in 192 hours of time spent in class. This does not include any study work spent outside of the lecture/lab period.

18 HUFS credits are the very maximum credit limit for exchange and visiting students to take during one semester. Graduate exchange and visiting students can take a maximum of 12 HUFS credits in graduate-level classes. Due to the nature of adjusting to a new academic environment, exchange and visiting students are usually recommended to take 12 HUFS credits a semester, with a minimum of 9 HUFS credits.

Students solely enrolled in the intensive Korean language program are not required to take regular semester courses but can take up to a maximum of 9 HUFS credits. The intensive Korean language program does not offer HUFS credits, but rather offers 200 hours of language instruction.

Grading System

96-100	A+
91-95	Ao
86-90	B+
81-85	Bo
76-80	C+
71-75	Co
66-70	D+
60-65	Do
0-59	F

KAIST (Korea Advanced Institute of Science and Technology)

Academic Notes

Course units are either credits or AU (Activity Units). Credits are divided into subject credits and research credits. 1 credit is given for a lecture of one hour per week for one semester or the equivalent number of education hours. However, for laboratory practice 1 credit is given for three hours per week for one semester of education or the equivalent number of education hours. 1 credit corresponds to 16 hours.

In principle, seminar credit will be granted 1 credit per semester. Depending on the requirement of each department (major), up to 2 credits may be granted. Each department (major) will determine the assigned number of hours per week for seminars.

AU is the activities for completing physical education and community service not included in graduation credit. 1AU is given for one hour a week for one semester or an activity of the equivalent number of hours.

Semester credit hours for bachelor programs is 12-24 credits, and for master programs 9-12 credits.

Grading System

Grade	GPA
A+	4.3
Ao	4
A-	3.7
B+	3.3
Bo	3
B-	2.7
C+	2.3
Co	2
C-	1.7
D+	1.3
Do	1
D-	0.7
F	0

Related Links:

<https://www.kaist.ac.kr/en/html/edu/03100307.html>

<https://www.kaist.ac.kr/en/html/edu/03100308.html>

Keimyung University

Academic Notes

Local credit system is applied at Keimyung University. 1 credit corresponds to 15 hours of the work in a semester. Fall and Spring semesters include 16 weeks of instruction, while the Summer term includes 3 weeks of instruction.

Grading System

Letter Grade	Quality Points (4.5 scale)	Percentage (Grade Equivalence Table)
A+	4.5	99.99%
A	4	94.99%
B+	3.5	89.99%
B	3	84.99%
C+	2.5	79.99%

C	2	74.99%
D+	1.5	69.99%
D	1	64.99%
P	Pass	-
F	Fail	-

Soongsil University

Academic Notes

Students can take up to 19 credits per semester. Normally, one course is awarded 2 or 3 credits.

Grading System

Letter Grade	Grade Point Value	Percentage	Description
A+	4.5	100-97	Excellent
Ao	4.3	96-94	
A-	4	93-90	
B+	3.5	89-87	Good
Bo	3.3	86-84	
B-	3	83-80	
C+	2.5	79-77	Adequate
Co	2.3	76-74	
C-	2	73-70	
D+	1.5	69-67	Marginal
Do	1.3	66-64	
D-	1	63-60	
F	0	59-0	Inadequate

THE UNITED KINGDOM

Aberystwyth University

Academic Notes

UK Credits are the same at a nominal 10 hours of learning per credit unit across CATS, the Scottish Credit and Qualifications Framework (covering higher and further education, vocational education and school qualifications in Scotland), the Credit and Qualifications Framework for Wales (ditto for Wales) and the Regulated Qualifications Framework (further education and vocational education in England and Northern Ireland and school

qualifications in England).

There is an official equivalence with the European Credit Transfer and Accumulation System (ECTS) where two UK credits equals one ECTS credit, based on there being 120 UK credits to an academic year and ECTS credits being defined as 60 in an academic year.

The UK Bachelor's degree is usually studied over a period 3 years in which they will accumulate 360 CATS credits at Levels 1, 2 and 3. Some students in the sciences may study for an additional year, at Level M, in order to obtain an undergraduate Masters degree (e.g. MEng, MPhys, MMath, ..) that consist of a total of 480 CATS credits and are recognised as appropriate research training for these subject areas.

Master's Degrees in the UK are usually 12 months full-time, 2-year part-time or 3-year distance-learning programs. These may be specialist courses leading on from a Bachelor's degree in that subject area; Research Training or Research Preparation Masters that specifically prepare students for PhD; or conversion courses that condense the essential elements of final 2-years of a Bachelor's degree and a Masters dissertation into a 12-month period. All taught master's programs and consist of 180 CATS Credits.

180 CATS credits = 90 ECTS credits

Grading System

Degree Classification	Mark Range	
Percentage of Students Obtaining Class/ Division		
First [1] honours	70% to 100%	18.39%
Upper second [Iii]	60% to 69%	49.49%
Lower second [IIii]	50% to 59%	25.92%
Third [III]	40% to 49%	6.20%

University of Glasgow

Academic Notes

1 Glasgow credit is equivalent to 10 notional learning hours. A 10 credit class is therefore equivalent to 100 notional learning hours. 1 ECTS is deemed equivalent to 2 SCQF (Scottish Credit and Qualifications Framework) credits.

There is not a fixed class time relative to credit value. Notional learning hours include face-to-face teaching as well as independent study. Generally, classes in the Arts and Social Sciences will involve much less class time (e.g. a 20 credit class may meet once a week for two hours across our 11-week semester). Classes in Life Sciences, Science and Engineering may involve more face-to-face class time due to prolonged lab sessions (e.g. a 20 credit class may meet three times a week for a one-hour lecture, plus a 3-hour lab once a week).

A normal course load is 60 Glasgow credits per semester and 120 across the full academic

year. The minimum requirement for awarding an Ordinary degree is for a student to have undertaken 360 credits; and for award of an Honor's degree, the student must have undertaken 480 credits.

Grading System

Primary Grade	Gloss	Secondary Band*	Grade Point	Primary Verbal Descriptors for Attainment of Intended Learning Outcomes	Honor's Class
A	Excellent	A1	22	Exemplary range and depth of attainment of intended learning outcomes, secured by discriminating command of a comprehensive range of relevant materials and analyses, and by deployment of considered judgement relating to key issues, concepts and procedures	First
		A2	21		
		A3	20		
		A4	19		
		A5	18		
B	Very good	B1	17	Conclusive attainment of virtually all intended learning outcomes, clearly grounded on a close familiarity with a wide range of supporting evidence, constructively utilised to reveal appreciable depth of understanding	Upper second
		B2	16		
		B3	15		
C	Good	C1	14	Clear attainment of most of the intended learning outcomes, some more securely grasped than others, resting on a circumscribed range of evidence and displaying a variable depth of understanding	Lower second
		C2	13		
		C3	12		
D	Satisfactory	D1	11	Acceptable attainment of intended learning outcomes, displaying a qualified familiarity with a minimally sufficient range of relevant materials, and a grasp of the analytical issues and concepts which is generally reasonable, albeit insecure	Third
		D2	10		
		D3	9		
E	Weak	E1	8	Attainment deficient in respect of specific intended learning outcomes, with mixed evidence as to the depth of knowledge and weak deployment of arguments or deficient manipulations	Fail
		E2	7		
		E3	6		
F	Poor	F1	5	Attainment of intended learning outcomes appreciably deficient in critical respects, lacking secure basis in relevant factual and analytical dimensions	
		F2	4		
		F3	3		
G	Very poor	G1	2	Attainment of intended learning outcomes markedly deficient in respect of nearly all intended learning outcomes, with irrelevant use of materials and incomplete and flawed explanation	
		G2	1		
H			0	No convincing evidence of attainment of intended learning outcomes, such	

				treatment of the subject as is in evidence being directionless and fragmentary	
CR	Credit Refused			Failure to comply, in the absence of good cause, with the published requirements of the course or program; and/or a serious breach of regulations	

University of Glasgow work to a 22-point scale and do not use bell curves or comparative marking – each student's work is judged on its own merit.

THE UNITED STATES OF AMERICA

American University

Academic Notes

American University uses the Carnegie Classification definition of a credit hour. A credit hour is defined as at least 12.5 hours of direct instruction (in class or remote sites) with at least 25 hours of student work outside of that direct instruction, usually spread over 15 weeks, or the equivalent amount of work over a different amount of time. Most classes are awarded 3 credit hours.

Abroad at AU students are required to take a full load of at least 12 credits. Students typically take between 12-15 credit hours which generally equates to 4-5 classes. Students are allowed to take as many as 17 credits.

Grading System

Grade	Grade Points
A (Excellent)	4
A-	3.67
B+	3.33
B (Good)	3
B-	2.67
C+	2.33
C (Satisfactory)	2
C-	1.67
D (Poor)	1
F (Academic Fail)*	0
FX (Administrative Fail in Course for Grade)**	0

Michigan State University

Academic Notes

The University offers instruction throughout the year during the fall semester, spring semester and summer sessions.

Credits Effective Fall 1992 courses at Michigan State University are offered on a semester basis. One credit is equivalent to one instructor-student contact hour per week per semester plus two hours of study per contact hour; OR two hours of laboratory contact hours per week per semester, plus one additional hour spent in report writing and study; or other combinations of contact and study hours which constitute an equivalent of these experiences.

Grading System

The minimum cumulative grade-point average required for graduation is a 2.0 for undergraduate students and 3.0 for graduate students.

The Numerical System: 4.0, 3.5, 3.0, 2.5, 2.0, 1.5, 1.0, 0.0 – Credit is awarded for the following minimum levels – 1.0 for undergraduate students and 2.0 for graduate students. However, all grades are counted in the calculation of the grade-point average.

The Credit-No Credit System: CR-CREDIT – Credit was granted and represents a level of performance equivalent to or above the grade-point average required for graduation.

NC-NO CREDIT – No credit was granted and represents a level of performance below the grade-point average required for graduation.

The Pass-No Grade System: P-PASS – Credit was granted and the student achieved a level of performance judged to be satisfactory by the instructor.

N-NO GRADE – No credit was granted and the student did not achieve a level of performance judged satisfactory by the instructor.

Note: ADA University refers to numerical system while transferring the courses.

Related Links:

<https://reg.msu.edu/academicprograms/Print.aspx?Section=521>

<https://reg.msu.edu/read/pdf/Transcriptkey.pdf>

Texas A&M International University

Academic Notes

TAMU uses the American Credits -Semester credit hours (SCH) system. Credit Hours (SCH) -the semester hour is the unit of credit and is defined as the amount of credit given for one recitation hour a week for one semester. Each recitation hour requires two hours of preparation on the part of the average student. Three hours of carefully planned and supervised laboratory work are equivalent to one hour of lecture or recitation. The normal semester load is fifteen 15 hours for an undergraduate student and 9 hours for a graduate student.

Grading System

Grade	Value
A	90-100, excellent
B	80-89, good
C	70-79, average1
D/F/FN	Below 70, failure
S/CR	Satisfactory (credit)
U/NC	Unsatisfactory (no credit)
IP	In Progress
W	Dropped or withdrawn
I	Incomplete

University of Central Florida

Academic Notes

University of Florida uses US credit system. 1 credit hour corresponds to 15 hours. Class time of one credit hour is 1 hour 15 minutes per week.

Semester credit hours for bachelor and master's degree programs is as follows:

BA/BS = 12 credit hours (120 credit hours to graduate), Graduate = 9 credit hours (total credit hours in graduate programs vary, public administration program is 42 and nonprofit program is 36 credit hours).

Grading System

93-100	A	4.0
90-92	A-	3.75
87-89	B+	3.25
83-86	B	3.0
80-82	B-	2.75

77-79	C+	2.25
73-76	C	2.0
70-72	C-	1.75
67-69	D+	1.25
63-66	D	1.0
60-62	D-	0.75
0-59	F	0.00

University of Houston

Academic Notes

The University of Houston uses the U.S. Semester Calendar Credit Hours to define a semester credit hour. 1 credit corresponds to 1 hour per week of scheduled class time, for a total of 15 contact hours, or 15 hours of class time in a semester. Most courses are awarded 3 credit hours, which represents 45 hours of class time over a semester. Fall and spring semesters include 15 weeks of instruction.

A typical bachelor's degree program on a semester calendar requires a minimum of 120 credit hours to be earned by the student. This roughly translates into 40 courses, depending on the student's program of study. Normal full-time registration is a minimum of 12 credit hours per semester, though students may take up to 18 credit hours.

A typical master's degree program on a semester calendar requires between 24 to 36 credit hours to be earned by the student. This roughly translates into a minimum of 8 to 12 courses, depending on the student's program of study. Normal full-time registration for graduate students is a minimum of 9 credit hours per semester, though students may enroll in up to 15 credit hours.

Grading System

Grade	Points	Meaning of Letter Grades
A	4.00	Excellent, superior achievement
A-	3.67	
B+	3.33	
B	3.00	Good, exceeding all requirements
B-	2.67	
C+	2.33	
C	2.00	Average, satisfactorily meeting all requirements
C-	1.67	
D+	1.33	
D	1.0	Poor, passing
D-	0.67	
F	0.0	Failing or withdrawal while doing failing work
I		Incomplete

NR		Not reported
S		Satisfactory
U		Unsatisfactory
W		Withdrawal

Related links:

<https://uh.edu/academics/catalog/policies/academ-reg/grades/index.php>

University of Mary Washington

Academic Notes

UMW uses the standards articulated in the Code of Federal Regulations (CFR), 34 § 600.2 to define a semester credit hour. At UMW, 1 credit hour corresponds to:

1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately 15 weeks for one semester, or

2. At least an equivalent amount of work as required in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

For a typical 3 credit course, a student spends three hours per week in class and should do six hours per week of homework.

UMW operates on a semester system (Fall and Spring). A semester consists of 14 weeks of instruction, one week of vacation, and one week devoted to final exams, for a total of 16 weeks.

A bachelor's degree requires 120 credits for completion. Normal full-time registration is usually 15 credit hours per semester, or 30 credit hours per academic year.

Grading System

Grade	Grade Points	Grade Scale Percentage
A	4.00 quality points - Excellent	94-100 %
A-	3.70 quality points	90-93 %
B+	3.30 quality points	87-89 %
B	3.00 quality points - Commendable	83-86 %
B-	2.70 quality points	80-82 %
C+	2.30 quality points	77-79 %
C	2.00 quality points - Acceptable	73-76 %
C-	1.70 quality points	70-72 %
D+	1.30 quality points	67-69 %

D	1.00 quality points – Lowest passing mark	60-66 %
F	0.00 quality points - Failure	0-59 %

TURKEY

Abdullah Gul University

Academic Notes

The Credit System of Abdullah Gul University is in line with the European Credit Transfer and Accumulation System (ECTS). A recommended Course Load per Semester is 30 ECTS.

Grading System:

Grade	Points	Symbols	Meaning
A	4	W	Withdrawn
A-	3.67	I	Incomplete
B+	3.33	T	Transferred
B+	3	S	Sufficient
B-	2.67	U	Insufficient
C+	2.33	P	Progressing
C	2	EX	Exempted
C-	1.67	NI	External
D+	1.33	RM	Scientific Preparation Course
D	1	Q	Qualifying
F	0	GPA	Grade Point Average
NA (not attended)	0	CGPA	Cumulative Grade Point Average

Altınbaş University

Academic Notes

Altınbaş University uses the European Credit Transfer System (ECTS) to define a credit hour within a course. ECTS credits express the volume of associated workload of a student. One credit corresponds to 30 hours of work in a term. Class time of one credit hour is 1 for the lectures and 2 for laboratories and practices.

Bachelor program requirement: 240, 300 and 360 ECTS for 4, 5 and 6 years respectively.

Grading System

Letter Grades	Points
AA	4,00
BA	3,50
BB	3,00
CB	2,50
CC	2,00
DC	1,50
DD	1,00
FF	0,00
NA	0,00
S	0,00
U	0,00

Beykent University

Academic Notes

ECTS Credit Allocation based on student workload is used in all educational programs at Beykent University.

One academic year has two semesters as fall semester and spring semester. Each semester consists of 14 weeks of education (enrollment and exam weeks are excluded). 30 ECTS credits are allocated to each semester.

For all programs, the student workload is accepted as 25 hours per 1 ECTS Credit.

ECTS Credit Allocation based on the student workload is provided in the syllabus of each course.

120 ECTS Credits are allocated to Short Cycle (Associate's Degree) programs

240 ECTS Credits are allocated to First Cycle (Bachelor's Degree) programs

90 ECTS Credits are allocated to Second Cycle (Master's Degree) programs without thesis

120 ECTS Credits are allocated to Second Cycle (Master's Degree) programs with thesis

180 ECTS Credits are allocated to Third Cycle (Master's Degree) programs

240 ECTS Credits are allocated to Third Cycle (Doctorate's Degree) programs after the first cycle

Grading System

Percentage	Letter Grade	Grade Point
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
70-74	CC	2.00

60-69	DC	1.50
50-59	DD	1.00
40-49	FD	0.50
00-39	FF	0
00	DZ	0

Letter grades are assigned based on success level of students with consideration of class average as a main indicator.

Related Link:

<https://www.beykent.edu.tr/Content/files/20180403132847520.pdf>

<https://www.mevzuat.gov.tr/Metin.Aspx?MevzuatKod=8.5.23510&MevzuatIliski=0&sourceXmISearch=>

Haliç University

Academic Notes

European Credit Transfer System (ECTS) is applied at Haliç University.

The normal course load of the student is 30 ECTS per semester. Course load can be increased up to 40 ECTS for double major program, minor program, graduation students and intermediate students. Graduation requirement is 120 ECTS credits for two-year associate degree programs, 240 credits for four-year undergraduate programs, 300 credits for five-year programs that co-issue undergraduate and master's degrees, and 360 ECTS credits for six-year programs.

Education periods consist of fall and spring semesters. A semester cannot be less than 14 weeks.

Grading System

Success grade	Letter Grade	Definition	Score Range
4.00	AA	Perfect	90 – 100
3.50	BA	Very Good	80 – 89
3.00	BB	Good	70 – 79
2.50	CB	Medium	65 – 69
2.00	CC	Enough	60 – 64
1.50	DC	Conditional Success	55 – 59
1.00	DD	Conditional Success	50 – 54
0.00	FF	Failed	0 – 49
0.00	NA	Not Attended	0

Related link:

<file:///C:/Users/akmammadova/Downloads/Halic%20University%20Associate%20and%20Undergraduate%20Education%20Regulations.pdf>

Istanbul Aydın University

Academic Notes

The ECTS credit allocation based on student workload needed, in order to achieve expected learning outcomes of the study programs leading to qualifications offered by Istanbul Aydın University at all levels of higher education. This is also in compliance with those specified in the Turkish (National) Qualifications Framework for Higher Education (NQF-HETR), that also complies with those of the Overarching Qualification Framework for European Higher Education Area (QF-EHEA).

1 ECTS= 25.5 hours for all programs except dentistry and 27 hours for dentistry.

An academic year is calculated based on 60 ECTS and 1.530 hours of workload for all programs except dentistry and 1620 hours of workload for dentistry.

Total credit requirement:

-bachelor programs – 240 ECTS

-master's programs – 90 ECTS (without thesis) and 120 ECTS (with thesis)

Grading System

Evaluations are made over a scale of 100 points and converted to the letter grades at the end of the semester taking into account the standard deviation of grades and grade point average of the class and using the relative evaluation method, principles of which have been set by the Senate.

Letter grades and their equivalents out of 100- and 4.00-point scales together with the conversion of these to ECTS Credits are shown below:

Conversion of local grades in different scales to ECTS credits used at IAU					
Scale 4.00		Scale 100		IAU	ECTS
4,00	3,51	100	90	AA	A
3,50	3,01	89	85	BA	B
3,00	2,51	84	80	BB	B
2,50	2,01	79	75	CB	C
2,00	1,51	74	70	CC	C
1,50	1,01	69	60	DC	D
1,00	0,51	59	50	DD	E
0,50	0,01	49	40	FD	F-FX
0,00	0,00	39	0	FF	F-FX

Related Links:

<https://ebs.aydin.edu.tr/index.iau?Page=ectsVeisyuku&ln=tr>

<https://ebs.aydin.edu.tr/index.iau?Page=SinavDegerlendirmeMetodlari&&BK=39>

Istanbul Bilgi University

Academic Notes

The ECTS credit load for courses at İstanbul Bilgi University has been determined by keeping the “student workload” in mind. Programs have been designed in accordance with an annual workload of 60 ECTS. The calculation of the workload of a course is done by taking into consideration the total number of course activities done in a term and the required hours to complete them. Some of the activities are as follows: Lecture class hours, lab work, project design, project presentations, field work, discussion, problem solving, internships, exams, preparation time for other evaluation activities, etc.

Since the value of 1 ECTS credit is 25,5 hours at İstanbul Bilgi University, the student workload for one academic year is 1.530 hours.

Grading System

Grade	Points	Definition
A	4.00	Excellent
A-	3.70	Excellent
B+	3.30	Good
B	3.00	Good
B-	2.70	Good
C+	2.30	Average
C	2.00	Average
C-	1.70	Pass on probation
D+	1.30	Pass on probation
D	1.0	Pass on probation
F	0.0	Fail

Related link:

<https://ects.bilgi.edu.tr/Institutional?staticcontenttype=ectscreditallocation>

Istanbul Gelisim University

Academic Notes

Courses taken at Istanbul Gelisim University have both local and ECTS credits. ECTS credits are calculated based on the course hours, midterm exams, final exams, projects and other assignments, laboratory work, seminars, and other learning components that make up the student workload.

At Istanbul Gelisim University, one academic year consists of two periods. It is based on the workload corresponding to 30 ECTS per semester, including a total of 60 ECTS credits in an

academic year (1530 hours of student workload). 1 ECTS credits corresponds to 25.5 workload.

Total ECTS credits determined based on the targeted workload for students to gain proficiency in learning at Istanbul Gelisim University are as follows;

- Associate Degree Programmes-120 ECTS
- Undergraduate Programs-240 ECTS
- Masters Programs without Thesis-90 ECTS
- Masters Programs with Thesis-120 ECTS

Grading System

ECTS Grades	Istanbul Gelisim University	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

İstanbul Şehir University

Academic Notes

İstanbul Şehir University uses European Credit Transfer and Accumulation System (ECTS). The teaching period for Fall and Spring Semester is around 14 weeks. 1 Credit is around 27 hours of work. Workload of Bachelor Programs is 240 ECTS. Typical workload of Master Programs is 120 ECTS, but for some programs requirement is 128 ECTS.

Grading System

Final Grade	Co-efficient	Description
A+	4.10	Extraordinary
A	4.00	Excellent
A-	3.70	Very good
B+	3.30	Good-very good
B	3.00	Good
B-	2.70	Good-average
C+	2.30	Above average
C	2.00	Average
C-	1.70	Below average

D+	1.30	Poor
D	1.00	Very poor
D-	0.50	Failing
F	0.00	Unsatisfactory
IA	0.00	Unsatisfactory

Kadir Has University

Academic Notes

All academic programs at Kadir Has University have been designed to meet the requirements of the Bologna process, Europe-wide accreditation system and European Higher Education Qualifications Frameworks. Kadir Has University has adopted the European Credit Transfer and Accumulation System (ECTS) as its credit system.

Undergraduate programs have a regular semester credit load of 30 ECTS credits. Minimum credit load is 18 ECTS credits (22 ECTS credits for the Faculty of Law) and the maximum credit load is 42 ECTS.

Master programs vary from 90 to 120 ECTS (three to four semesters) with both thesis and non-thesis options. Graduate students must complete at least 30 ECTS credits within an academic semester (16 weeks including exam periods).

Grading System

Grade		Point
AA	Superior	4.00
BA	Excellent	3.50
BB	Good	3.00
CB	Average	2.50
CC	Average	2.00
DC	Probation	1.50
DD	Probation	1.00
FF/K	Fail	0
E	Incomplete	0
VF	Non-attendance	0

Related Links:

[http://international.khas.edu.tr/source/International%20Student%20welcome%20guide%202015%20FINAL1%20\(3\).compressed.pdf](http://international.khas.edu.tr/source/International%20Student%20welcome%20guide%202015%20FINAL1%20(3).compressed.pdf)

Koç University

Academic Notes

Course Load, ECTS (European Credit Transfer System) & KU credits

Course load indicates how many credits you take per semester. KU students usually take five courses per semester (for an average of 15 KU credits which is equal to 30 ECTS). 3 credit hours correspond to three hours of lecture time in a given week. Class time of one credit hour is 0,3 hours of lecture time in a week.

Although there is no requirement for exchange students, at least three courses are recommended. It is up to home institution to approve the course load.

On average bachelor programs' semester credits hours are 15 KU credits. However, this varies among programs. The minimum for master's programs are 21 credits throughout the length of the program. However, some programs may require more credit hours.

Grading System

A+	4.3	Superior+	98-100
A	4	Superior	90-100
A-	3.7	Superior-	87-89
B+	3.3	Above average+	83-86
B	3	Above average	80-82
B-	2.7	Above average-	77-79
C+	2.3	Average+	73-76
C	2	Average	70-72
C-	1.7	Average-	67-69
D+	1.3	Deficient+	64-66
D	1	Deficient	60-63
F	0	Failing	00-59

Related Links:

<https://oip.ku.edu.tr/course-terminology/>

<https://oip.ku.edu.tr/grading-system/>

Middle East Technical University

Academic Notes

The credit value of a course consists of all of its weekly theoretical course hours plus half the weekly hours of laboratory, workshop, studio, practicum and other similar work related to that course. For example, course credit (2-2)3 refers to "(theoretical course hour-laboratory

hour) course credit". Course with (3-0)3 credit includes 3 hours of theoretical course, 0 (zero) hours of laboratory, and 3 course credits.

In calculation of course credit with (1-4)3;

- theoretical hour is taken as it is = > 1
- half of the laboratory hour is taken = > 2
- course credit = > 1+2 is found 3

The minimum total ECTS credits required to graduate from associate degree, undergraduate and graduate programs are as follows:

Associate degree programs (Industrial Electronic Program) 120 ECTS;

Undergraduate programs 240 ECTS;

International Joint Degree programs;

Global and International Affair and Business Administration 120 ECTS;

English Language Teaching 180 ECTS;

Grading System

Letter Grade	Coefficient	Score intervals
AA	4,00	90-100
BA	3,50	85-89
BB	3,00	80-84
CB	2,50	75-79
CC	2,00	70-74
DC	1,50	65-69
DD	1,00	60-64
FD	0,50	50-59
FF	0,00	0-49
NA	0,00	*

Related Link:

<http://oidb.metu.edu.tr/en/course-credit-system-0>

Ondokuz Mayıs University

Academic Notes

European Credit Transfer and Accumulation System (ECTS) is applied at Ondokuz Mayıs University. 1 ECTS = 25-30 hours of theory and practical work. Workload and ECTS credits of the courses are calculated by the departments. The number of national credits of a course represents the total of the weekly theoretical course hours and half of the weekly hours of practice, laboratory, workshop, clinical study, and other activities. The credits of each course

are specified in the curriculum. Course credits are determined by the Senate upon the recommendation of the relevant department board. National and ECTS credits are used together as a credit system in the university. Class time of one credit hour: 1 class = 45 minutes.

Semester credit hours for bachelor and master's degree programs:

Short Cycle (2 years) undergraduate degree studies: 120 ECTS

First Cycle (4 years) undergraduate degree studies: 240 ECTS

First Cycle (5 years) undergraduate degree studies: 300 ECTS

First Cycle (6 years) undergraduate degree studies: 300 ECTS

Second Cycle Master's degree studies: 120 ECTS

Third Cycle PhD degree studies: 240 ECTS

1 Semester: 30 ECTS

Grading System

Percentage Success Grade	Letter Grade	Score out of 4,00	Meaning
90-100	AA	4,00	Excellent
85-89	BA	3,50	Very Good
75-84	BB	3,00	Good
70-74	CB	2,50	Fair
60-69	CC	2,00	Satisfactory
40-59	DC	1,50	Fail
20-39	DD	1,00	Fail
0-19	FF	0,00	Fail
	FD	0,00	No Attendance
	FG		Did not sit for exams /fail
	KM		Exemption from cancelled courses
	G		Satisfactorily completed courses without credit

The meanings of the other letter grades are as follows:

a) M (Exempted): In case the students are exempted from the courses they have taken from another higher education institution.

b) G (Pass): Successful in non-credit courses.

c) K (Failed): Failed in non-credit courses.

d) FF: Applied to unsuccessful students.

e) FD: Applied to students who are absent from the relevant course.

e) FG: Applied to students who do not take the exam of the relevant course.

The courses in which the student receives G and M grades are not considered in the average success calculation.

UKRAINE

V. N. Karazin Kharkiv National University

Academic Notes

The V. N. Karazin Kharkiv National University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

Grading System

Grade	Grade	Predicate
100-91	A	Very Good
90-81	B	Better than good
80-71	C	Good
70-61	D	Better than satisfactory
60-51	E	Satisfactory
50-0	F	Unsatisfactory / Fail
Zalik / Pass	Participation: i.e. the student has successfully and regularly attended the course.	