

## **NO. 4110 OPTIONAL PAYMENT TERMS**

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- 1.1. To assist students with payment of tuition fee only, ADA University offers optional payment terms for both returning undergraduate and returning graduate students. All other fees must be paid in full by the respective deadlines for each semester.
- 1.2. Returning undergraduate and graduate students may request optional payment terms by submitting an application to the Finance Office by the deadlines set by the Finance Office each term.
- 1.3. Upon the confirmation of the application for the optional payment terms by the Finance Office, returning students may pay their tuition fee as per the payment schedule assigned to them.
- 1.4. Incoming undergraduate and graduate students may not request optional payment terms. They are required to pay the first semester of tuition and student fees before the start of the academic year.
- 1.5. There are no grace periods applicable for the installment payments option, which means that deadlines must be strictly followed. In case of a violation of deadlines of the installment payments, an applicant's plan is dismissed, administrative holds apply, and a further application by the applicant is restricted in the future.