

## **Subject: Course Levels**

0999 Non-Credit Courses

1000 Undergraduate first level courses

2000 Undergraduate second level courses

3000 Undergraduate third level courses

4000 Undergraduate fourth level courses

5000 Graduate Courses that are core graduate courses and courses of general importance in the field.

6000 Graduate Courses that are advanced courses for the master's degree in the field of study.

### **Undergraduate Students with Senior Standing taking graduate courses**

Undergraduate degree-seeking students with fourth year class standing and a 3.00 or better cumulative grade point average may be allowed to take up to 12 hours of graduate course work for undergraduate credit during their tenure at undergraduate level, upon approval of their advisor and the Dean. The graduate credit may be used as a substitution for required undergraduate courses only with the approval of the advisor and the Dean of the student's undergraduate program. All graduate hours applied to the undergraduate degree will be counted in the undergraduate grade point average, will appear on the undergraduate transcript, and will be used to determine graduation with honors.

Students may transfer these credits to their graduate program at ADA University within 2 years after the course was taken. The general transfer rules apply in this case.